

Michigan's Special Education Advisory Committee (SEAC)

Meeting Minutes

May 1, 2019, 10:00 a.m. – 3:00 p.m.

4039 Legacy Parkway, Lansing, MI 48911

Participants

Delegates Present:

Caterina Berry, Justin Caine, Donna Case, Jill Fennessy, Mary Finnigan, Kenya Harper-Black, Jennifer Headley-Nordman, Annette Hobrecht, Charlie Hollerith, Debra Houde, Nancy Jaskiw*, Kathleen Kosobud*, Kathy Krause, Kanika Littleton, Lois Lofton-Doniver, Rebecca McIntyre, Teri Pettit, Shalika Robie, Lily Schulting, Nancy Spanski, Lori Tavgigian, Kara Tiethof, Amy Trahey

Alternates Present:

Lisa Bacsikin for Chandra Madafferi, Eileen Brandt for Melisa Burch, Michelle Driscoll, Courtney Halbower, Kirsten Matthews, Katherine Mills, Ronna Steel for Deb Kadish, Sarah VanderBaan

Ex-Officio Members Present:

Belle Bodell, Teri Chapman, Melissa Isaac, Sara Orris for Pam Kies-Lowe, Sarah Park, Amy Schelling, Christina Sharp, Cynthia Wright

Members Absent¹:

Anne Barna, Laura Chang, Rob Dickinson, Michelle Frederick, Janet Kaley, Caroline Liethen, John Mertz, Mark Smith, James Thomas, Gina Umpstead

MDE Staff Present:

Aaron Darling, Ashley Reed, Joanne Winkelman

Guests Present:

Kristin Rinehart Totten

¹ Neither the delegate nor the alternate was physically present, nor did they participate by phone.

Facilitator:

Fran Loose

*Participated via phone.

Minutes

Call to Order

Teri Pettit, called the meeting to order at 10:00 a.m.

Approval of Proposed Agenda

Donna Case moved, seconded by Lois Lofton-Doniver that the SEAC approve the May 1, 2019 agenda as amended. The vote was taken on the motion. Motion carried.

Approval of April 3, 2019 Meeting Minutes

Jill Fennessy moved, seconded by Kathy Krause that the SEAC approve the April 3, 2019 meeting minutes. The vote was taken on the motion. Motion carried.

Roll Call by Aaron Darling

Chairperson's Report by Teri Pettit

Teri Pettit reviewed the agenda and today's focus.

She summarized a report from Executive Committee Meeting including a new aspect to the II.B.5.B.i.procedure for new SEAC organization applicants.

Any applicant organization must earn at least 50% of the possible rubric points to be considered as a SEAC organization to ensure goodness of fit.

She also referred to several items in the asks & updates document.

- a. State Board of Education summary
- b. April evaluation summary
 - i. In the meeting evaluations there have been requests for video access to meetings. The executive committee has discussed this and decided not to move forward on the request. SEAC meetings are structured to support active engagement in small group work throughout the day. Having people in the room is necessary for that to work. We provide phone access as an accommodation for those unable to be in Lansing. In addition to the compromised ability to actively participate via video, it would require the addition of a staff person dedicated to the video throughout the day, and there are video fees.
- c. Forecast State Advisory Panel (SAP) webinar on 5/2 at 3 P.M.

Read by Grade Three – Follow up by Kim St. Martin

1. MDE Literacy Priority
 - a. Top 10 in 10 Years Strategic Goals
 - b. Literacy Theory of Action
 - c. Michigan’s Action Plan for Literacy Excellence
 - d. Essential Instructional Practices for Literacy
 - e. Every Child, Every Classroom, Every Day
 - f. Literacy Essentials Companion Guide
 - g. Read By Grade Three Legislation
 - h. Available Resources such as the [Read By Grade Three Parent Awareness Toolkit](#)
 - i. Questions and Answers

Family Matters Recommendations for Stacie Rulison

1. Follow-up details re:
 - a. Three (3) priority Issues identified at the last meeting:
 - i. Developing skills necessary for post high school success
 - ii. Child Find
 - iii. Manifestation Determination
 - b. Small group recommendations for Core content per issue

SEAC Member Reports, Part 1

The following SEAC members reported regarding their work relative to SEAC’s annual priorities and their requests from SEAC relative to the priorities. Details of the following reports are available to members in the Google Docs site.

1. Organizational Representatives:
 - a. Lori Tavgian & Courtney Halbower, Michigan Speech, Language and Hearing Association (MSHA)
 - b. Mary Finnigan, Michigan Association of School Superintendents and Administrators (MASA)
 - c. Charlie Hollerith, Michigan Association of Secondary School Principals (MASSP)
 - d. Donna Case & Kirsten Matthews, Michigan Occupational Therapy Association (MiOTA)

2. Ex-officio:

- a. Cynthia Wright, Michigan Department of Health & Human Services-MI Rehabilitation Services (MRS)
- b. Melissa Isaac & Christina Sharp, Confederation of Michigan Tribal Education Directors (CMTED)

3. Member-At-Large:

- a. Kara Tiethof

Subcommittee Report and Forecast

1. Mission Subcommittee: Jennifer Headley Nordman – Reviewed subcommittee recommended mission statement language and entertained questions from the members regarding the proposal in preparation for the June vote.

a. Current Mission Statement: The mission of the SEAC is to support opportunities for all students in Michigan and especially those with disabilities by gathering, sharing, and disseminating information with the public; advising the State Board of Education; and working with the Office of Special Education.

b. Proposed Mission Statement: The mission of the SEAC is to promote positive outcomes for all Michigan students with disabilities by:

- gathering, sharing and disseminating information,
- communicating with stakeholders,
- identifying unmet needs,
- collaborating with the Office of Special Education, and
- advising the State Board of Education.

Public Comment

No one offered public comment.

Applicant Organization for Vacant SEAC Seat

1. Presentation from Michigan Developmental Disabilities (DD) Council, by Tedra Jackson, Grants Monitoring Specialist
2. Questions and answers
3. Rubric completion by voting members, considering:
 - a. Submitted materials in May Asks & Updates document
 - b. Today's presentation and Question and Answer session

Legislative Update Provided by Caroline Liethen, presented by Joanne Winkelman

1. The Governor signed the educator and administrator evaluation bills into law on 4/30.
 - a. Delay the increase of percentage of student growth from 25% to 40% for one year.
2. The Senate released their budgets last week and the House is releasing their budgets tomorrow, 5/2.

Due Process Update and Hearing Reports Received by Joanne Winkelman, Supervisor

1. Review of Due Process Case for Fenton
 - a. Identified possible trends or unmet needs across the State
2. Provided recent activity data

Michigan's Plan for ISD Determinations by Teri Chapman, OSE Director

1. Components of General Supervision and IDEA Accountability Systems
2. ISD Determinations
3. Differentiated Framework for Technical Assistance and Monitoring Support

MDE Office of Special Education Update by Teri Chapman, OSE Director

1. State Superintendent Search Continues
2. MDE Top Three Priorities
3. MDE OSE Levels and Types of Monitoring
4. Spring General Supervision Monitoring: Cohort "Zero"

5. Significant Disproportionality
6. Office of Special Education Programs (OSEP) Onsite Monitoring Visit tentatively scheduled for September 2019
7. Guidance Update scheduled for May 15 on:
 - a. Reduced/Partial Day
 - b. Discipline
 - c. Resident District and Operating District Obligations
8. Recognize retirement – Joanne Winkelman

June 5 Forecast by Teri Pettit, SEAC Chairperson

1. Meeting date is June 5, 2019 (first Wednesday) at Lansing Community College - West Campus
2. Core agenda items:
 - a. Incoming 2019-2020 members join us
 - b. Comments from Scott Koenigsnecht, Deputy Superintendent, P-20 System and Student Transitions
 - c. OSE & legislative updates
 - d. New OSE guidance to ISD Directors
 - e. Vote on proposed new Mission Statement
 - f. Review/approve Annual Report

Member Announcements, Questions, Comments and Take-Aways

1. Participants are requested to complete on-line meeting evaluation this week
2. Communicate with your constituents about Take-Away issues
 - a. Take Away Highlights
 - i. Third Grade Reading – Parent Awareness Toolkit
 - ii. Due process learning with special attention to the Michigan School for the Deaf
 - iii. Member reports – Great networking
 - iv. Kara Tiethof's story and who we need to consider during decision making
 - v. Manifestation Determination Review

- vi. Eligibility vs strengths/needs plan
- vii. Michigan's federally recognized Indian tribes' map

b. To Do's

- i. MSTEP released in May re: Read by Grade Three – Who will contact parents and how? 30 day limit, who does what given summer staffing?
 - 1. CEPI to send letters when data available – noting potential for retention and parents to contact member district

3. Member Announcements - none received

Adjourn

Lois Lofton-Doniver moved to adjourn and Charlie Hollerith seconded the motion. The meeting ended at 2:55 p.m.