

**Michigan Department of Education (MDE)
Special Education Advisory Committee (SEAC)**

Wednesday, May 1, 2019 10:00 a.m. – 3:00 p.m.

LCC West

5708 Cornerstone Dr.

Lansing, MI 48917

Call-In Number: 877.336.1831 & Access Code 3695781

May 1 Member Agenda

Please note: As a reminder of SEAC’s official functions, we’ve re-attached the list of 6 components per IDEA, also included in the Intro article members received in September.

§300.169 Duties

The advisory panel must—

- (a) Advise the SEA of unmet needs within the State in the education of children with disabilities;
- (b) Comment publicly on any rules or regulations proposed by the State regarding the education of children with disabilities;
- (c) Advise the SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act;
- (d) Advise the SEA in developing corrective action plans to address findings identified in Federal monitoring reports under Part B of the Act; and
- (e) Advise the SEA in developing and implementing policies relating to the coordination of services for children with disabilities.

§300.513(A) & (D)(1)

- (a) Decision of hearing officer on the provision of FAPE.
- (d) Findings and decision to advisory panel and general public. The public agency, after deleting any personally identifiable information, must—
 - (1) Transmit the findings and decisions referred to in §300.512(a)(5) to the State advisory panel established under §300.167;

Time	SEAC Focus
10:00	Meeting Opening <ul style="list-style-type: none">a) Call to Order – Teri Pettitb) Acknowledge new table partnersc) Roll Call – Aaron Darlingd) Review/approve Proposed Agenda – Teri Pettite) Review/approve Previous Meeting Minutes – Teri Pettitf) Reminder re: SCECH’s & Mileage/Hotel Forms (See Ashley Reed)

Time	SEAC Focus
10:10	<p>Chairperson’s Report – Teri Pettit</p> <p>1) Today’s Focus: (beyond routine tasks)</p> <ul style="list-style-type: none"> a) Information Items: <ul style="list-style-type: none"> i) State updates ii) Kim St. Martin presentation re: Read by Grade Three iii) Mission Subcommittee proposed revision for June vote b) Table Work: Analysis and feedback re: <ul style="list-style-type: none"> i) Applicant Organization presentation & rubric analysis ii) Family Matters recommendations iii) Due Process Case analysis <p>2) Executive Committee Meeting Report--See Asks & Updates for</p> <ul style="list-style-type: none"> a) State Board of Education summary b) April evaluation summary c) Forecast SAP webinar on 5/2 and 3 pm <p>3) Review 2018-2019 norms</p>
10:15	<p>Read by Grade Three – Follow-up – Kim St. Martin</p>
11:15	<p>Family Matters - Table work w support from Stacie Rulison</p> <ul style="list-style-type: none"> • Follow-up details re: <ul style="list-style-type: none"> ○ Issues ○ Core content per issue
11:35	<p>SEAC member reports – Highlights & Requests – Part 1</p> <p>Organizational Representative</p> <ul style="list-style-type: none"> a. Mary Finnigan & Blake Prewitt, Michigan Association of School Administrators (MASA) <p>Ex-officio:</p> <ul style="list-style-type: none"> b. Cynthia Wright & Jennifer Hirst, Michigan Department of Health & Human Services-MI Rehabilitation Services (MRS) c. Melissa Isaac & Christina Sharp, Confederation of Michigan Tribal Education Directors (CMTED)
11:50	<p>Subcommittee Reports & Forecast</p> <p>1) Mission Committee: Jennifer Headley Nordman – Review subcommittee recommended language for June vote</p>
12:00	<p>Lunch</p> <p>If you placed a special meal order, please see the chef.</p> <p>Members of the public joining us today are welcome to order lunch at the cafeteria.</p>

Time	SEAC Focus
12:30	Public Comment: Hear from any individuals who have submitted the Public Comment Section of Visitor Registration form prior to the beginning of the meeting.
12:35	Applicant Organization for Vacant SEAC Seat <ul style="list-style-type: none"> ● Presentation ● Questions & Answers ● Rubric Completion by voting members, considering <ul style="list-style-type: none"> ○ Submitted materials in May Asks & Updates ○ Today's Presentation & Q&A
12:50	Legislative Update --MDE Office of Public and Governmental Affairs -Caroline Liethen, Legislative Liaison
1:00	SEAC member reports Part 2 – Highlights & Requests Organizational Representatives <ol style="list-style-type: none"> a. Lori Tavtigan & Courtney Halbower, Michigan Speech Language and Hearing Association (MSHA) b. Charlie Hollerith & Tracy Hall, Michigan Association of Secondary School Principals (MASSP) c. Donna Case & Kirsten Matthews, Michigan Occupational Therapy Association (MIOTA) Member-at-large: <ol style="list-style-type: none"> d. Kara Tiethof
1:20	Due Process – Joanne Winkelman <ol style="list-style-type: none"> 1) Monthly Update in asks & updates 2) Discussion of Due Process Decisions using the Due Process Organizer <ol style="list-style-type: none"> a. Due Process Case - Fenton b. Due Process Organizer - Fenton (download to your device to edit)
1:40	ISD Determination Plan – Teri Chapman, OSE Director IDEA § 300.169 Duties. The advisory panel must —(c) Advise the SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act;
2:25	MDE, Office of Special Education Update – Teri Chapman

Time	SEAC Focus
2:45	<p>June Forecast – Teri Pettit</p> <ol style="list-style-type: none"> 1) Logistics <ol style="list-style-type: none"> a) 1st Wednesday b) Meeting Location: LCC West c) Please complete all pre-meeting reading d) Bring your name tag. 2) Agenda <ol style="list-style-type: none"> a) Incoming 2019-2020 members join us b) Comments from Scott Koenigsknecht, Deputy Superintendent, P-20 System and Student Transitions c) OSE & legislative updates d) New OSE guidance to ISD Directors e) Vote on proposed new Mission Statement f) Review/approve Annual Report
2:50	<p>Prepare to Share and Closing reminders</p> <ol style="list-style-type: none"> 1) Prepare to Share - How did this meeting help prepare you for your personal or professional role relative to students with IEPs? 2) To Do's - What are your next steps? 3) Within the next week <ol style="list-style-type: none"> a) Complete Online Meeting Evaluation - now in your email to support planning future meetings - special question re: due process work b) Communicate with your constituents about Take-Away issues.
3:00	<p>Motion to Adjourn</p> <p>Please remember to sign-out.</p>