

**Michigan Department of Education (MDE)**  
**Special Education Advisory Committee (SEAC)**

Wednesday, April 3, 2019 10:00 a.m. – 2:50 p.m.  
Lansing Community College West  
5708 Cornerstone Drive  
Lansing, MI 48917  
Call-In Number: 877.336.1831 & Access Code 3695781

**Member Agenda**

Please note: As a reminder of SEAC’s official functions, we’ve re-attached the list of 6 components per IDEA, also included in the Intro article members received in September.

**§300.169 Duties**

The advisory panel must—

- (a) Advise the SEA of unmet needs within the State in the education of children with disabilities;
- (b) Comment publicly on any rules or regulations proposed by the State regarding the education of children with disabilities;
- (c) Advise the SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act;
- (d) Advise the SEA in developing corrective action plans to address findings identified in Federal monitoring reports under Part B of the Act; and
- (e) Advise the SEA in developing and implementing policies relating to the coordination of services for children with disabilities.

**§300.513(A) & (D)(1)**

- (a) Decision of hearing officer on the provision of FAPE.
- (d) Findings and decision to advisory panel and general public. The public agency, after deleting any personally identifiable information, must—
  - (1) Transmit the findings and decisions referred to in §300.512(a)(5) to the State advisory panel established under §300.167;

<b>Time</b>	<b>SEAC Focus</b>
10:00	<b>Meeting Opening</b> <ul style="list-style-type: none"><li>a) Call to Order – Teri Pettit</li><li>b) Acknowledge new table partners</li><li>c) Roll Call - Aaron Darling</li><li>d) Introduce Stacie Rulison</li><li>e) Review/approve Proposed Agenda – Teri Pettit</li><li>f) Review/approve Previous Meeting Minutes – Teri Pettit</li><li>g) Reminder re: SCECH’s &amp; Mileage/Hotel Forms (See Ashley Reed)</li></ul>

Time	SEAC Focus
10:10	<p><b>Chairperson’s Report</b> –Teri Pettit</p> <ol style="list-style-type: none"> <li>1) <b>Today’s Focus:</b> (beyond routine tasks) <ol style="list-style-type: none"> <li>a) Information Items: <ol style="list-style-type: none"> <li>i) State updates</li> <li>ii) Subcommittee progress reports.</li> </ol> </li> <li>b) Table Work: Analysis and feedback re: <ol style="list-style-type: none"> <li>i) Family Matters</li> <li>ii) Due Process Case analysis</li> </ol> </li> </ol> </li> <li>2) <b>Executive Committee Meeting Report--See Asks &amp; Updates for</b> <ol style="list-style-type: none"> <li>a) State Board of Education summary</li> <li>b) 2019-2020 executive committee officers</li> <li>c) 2019 SEAC organization vacancy with May Presentation expected</li> <li>d) Summary of Mid-Year Progress Check on SEAC Annual Priorities</li> </ol> </li> <li>3) <b>Review 2018-2019 norms</b></li> </ol>
10:20	<p><b>Family Matters</b> - Stacie Rulison</p> <ol style="list-style-type: none"> <li>1) What’s New?</li> <li>2) What’s Emerging?</li> <li>3) What are SEAC’s priorities among the emerging topics? <ol style="list-style-type: none"> <li>a) Issues</li> <li>b) Core content per issue</li> </ol> </li> </ol>
11:00	<p><b>SEAC <a href="#">member reports</a></b> Part 1– Highlights &amp; Requests</p> <ol style="list-style-type: none"> <li>1) Organizational Representatives <ol style="list-style-type: none"> <li>a) <a href="#">John Mertz</a> and Anne-Marie Sladewski, Michigan Association of Supervision &amp; Curriculum Development (MiASCD)</li> </ol> </li> <li>2) Member-at-large: <ol style="list-style-type: none"> <li>a) <a href="#">Gina Umpstead</a></li> </ol> </li> <li>3) Ex-officio: <ol style="list-style-type: none"> <li>a) <a href="#">James Thomas</a>, Michigan Department of Health &amp; Human Services-Juvenile Justice</li> <li>b) <a href="#">Deb Kadish</a> and Ronna Steel, Michigan Association of Intermediate School Administrators, MAISA</li> </ol> </li> </ol>
11:25	<p><b>Subcommittee Reports &amp; Forecast</b></p> <ol style="list-style-type: none"> <li>1) Bylaws – Nancy Jaskiw &amp; Lois Lofton-Doniver (Table #4 or cafeteria)</li> <li>2) State Advisory Panel Website Committee- Rob Dickinson</li> <li>3) Membership Committee-Jill Fennessy or Nancy Spanski <ol style="list-style-type: none"> <li>a) Voting members will review rubric that they will use in May to consider new applicant for vacant SEAC organization seat. <ol style="list-style-type: none"> <li>i) Note: <p>(1)There are 2 pt &amp; 3 pt items. Score carefully.</p> </li> </ol> </li> </ol> </li> </ol>

Time	SEAC Focus
	<p>(2) You will sign the form in May.</p> <p>(3) Your comments may be critical.</p> <p>ii) Watch for May Asks &amp; Updates for:</p> <p>(1) The organization's Letter of Interest &amp; additional information shared.</p> <p>(2) A blank rubric.</p> <p>(3) Read ahead of time - no time during meeting.</p> <p>(4) Members will have the opportunity to ask questions after the presentation, based both on the submitted material and the presentation itself.</p> <p>(5) Then, voting members complete and submit their rubrics.</p>
11:45	<p><b>Lunch</b></p> <p><b>Bylaws Subcommittee Members, please move to subcommittee tables during lunch, with your computer/tablet.</b></p> <p>If you placed a special meal order, please see the chef.</p> <p>Members of the public joining us today are welcome to order lunch at the cafeteria.</p>
12:30	<p><b>Public Comment:</b> Hear from any individuals who have submitted the Public Comment Section of Visitor Registration form prior to the beginning of the meeting.</p>
12:35	<p><b>Legislative Update</b> - MDE Office of Public and Governmental Affairs -Caroline Liethen, Legislative Liaison</p>
12:50	<p><b>SEAC <u>member reports</u></b> Part 2 – Highlights &amp; Requests</p> <p>1) Organizational Representatives</p> <p>a) <a href="#">Deb Houde</a> and Amy Barto, Learning Disability Association of Michigan, LDAM</p> <p>b) <a href="#">Chandra Madafferi</a> and Lisa Bacsikin, Michigan Education Association, MEA</p> <p>2) Ex-officio:</p> <p>a) <a href="#">Belle Bodell</a> and Adrienne Gates, Michigan Department of Corrections, MDOC</p>
1:10	<p><b>Teacher of the Year Update:</b> Laura Chang</p>
1:20	<p><b>Due Process</b> – Joanne Winkelman</p> <p>1) Monthly Update in asks &amp; updates</p> <p>2) Discussion of Due Process Decisions using the Due Process Organizer</p> <p>a) <a href="#">Due Process Van Buren</a></p> <p>b) <a href="#">Due Process Organizer Van Buren</a> (download to your device to edit)</p>

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1:45	<p><b>State Performance Plan Indicator #17: SEAC comment on resetting baseline - An Update</b> - Teri Chapman &amp; Nancy Theis</p> <p>Indicator 17: State Systemic Improvement Plan (SSIP) (a results indicator) - A comprehensive, ambitious, yet achievable multi-year plan for improving results for students with disabilities.</p> <p><a href="https://osep.grads360.org/#report/apr/2016B/Indicator17/HistoricalData?state=MI&amp;ispublic=true">https://osep.grads360.org/#report/apr/2016B/Indicator17/HistoricalData?state=MI&amp;ispublic=true</a></p> <p>IDEA § 300.169 Duties. The advisory panel must— ....(c) Advise the SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act;</p>
2:15	<p><b>MDE, Office of Special Education Update</b> – Teri Chapman, OSE Director</p> <ol style="list-style-type: none"> <li>1) Discipline Update</li> <li>2) Upcoming Guidance</li> <li>3) Identifying Needs and Supporting Improvement</li> </ol>
2:35	<p><b>May Forecast</b> – Teri Pettit</p> <ol style="list-style-type: none"> <li>1) Logistics <ol style="list-style-type: none"> <li>a) <b>1st</b> Wednesday</li> <li>b) Meeting Location: <b>LCC West</b></li> <li>c) Please complete pre-meeting reading,</li> <li>d) Bring your name tag.</li> </ol> </li> <li>2) Agenda <ol style="list-style-type: none"> <li>a) OSE &amp; legislative updates</li> <li>b) Kim St. Martin</li> <li>c) Consider applicant organization for replacement member seat</li> <li>d) Due process decision</li> <li>e) Determination - recommendations work session</li> <li>f) May member reports are due <b>April 26</b>.</li> </ol> </li> </ol>
2:40	<p><b>Prepare to Share</b> and Closing reminders</p> <ol style="list-style-type: none"> <li>1) Prepare to Share - How did this meeting help prepare you for your personal or professional role relative to students with IEPs?</li> <li>2) To Do's - What are your next steps?</li> <li>3) Within the next week <ol style="list-style-type: none"> <li>a) Complete Online Meeting Evaluation - now in your email to support planning future meetings - special question re: due process work</li> <li>b) Communicate with your constituents about Take-Away issues.</li> </ol> </li> </ol>

<b>Time</b>	<b>SEAC Focus</b>
2:50	Motion to Adjourn Please remember to sign-out.