

**Michigan Department of Education (MDE),
Special Education Advisory Committee (SEAC)**

Wednesday, March 6, 2019 10:00 a.m. – 3:00 p.m.

Greater Lansing Association of Realtors,
4039 Legacy Parkway, Lansing, MI 48911

Call-In Number: 877.336.1831 & Access Code 3695781

March Agenda

Please note: As a reminder of SEAC's official functions, we've re-attached the list of 6 components per IDEA, also included in the Intro article members received in September.

§300.169 Duties

The advisory panel must—

- (a) Advise the SEA of unmet needs within the State in the education of children with disabilities;
- (b) Comment publicly on any rules or regulations proposed by the State regarding the education of children with disabilities;
- (c) Advise the SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act;
- (d) Advise the SEA in developing corrective action plans to address findings identified in Federal monitoring reports under Part B of the Act; and
- (e) Advise the SEA in developing and implementing policies relating to the coordination of services for children with disabilities.

§300.513(A) & (D)(1)

- (a) Decision of hearing officer on the provision of FAPE.
- (d) Findings and decision to advisory panel and general public. The public agency, after deleting any personally identifiable information, must—(1) Transmit the findings and decisions referred to in §300.512(a)(5) to the State advisory panel established under §300.167;

Time	SEAC Focus
10:00	<p>Meeting Opening</p> <ul style="list-style-type: none"> a) Call to Order – Nancy Spanski b) Roll Call - Aaron Darling c) Introduce State Guests d) Review/approve Proposed Agenda – Nancy Spanski e) Review/approve Previous Meeting Minutes – Nancy Spanski f) Reminder re: SCECH’s & Mileage/Hotel Forms (See Ashley Reed)
10:10	<p>Chairperson’s Report – Nancy Spanski</p> <p>1) Today’s Focus: (beyond routine tasks)</p> <ul style="list-style-type: none"> a) Information Items: <ul style="list-style-type: none"> i) State updates ii) New Changes to Procedures b) Action Items: <ul style="list-style-type: none"> i) Proposed Changes to Bylaws ii) Executive committee nominations c) Table Work: Analysis and feedback re: <ul style="list-style-type: none"> i) Determinations ii) Mid-Year Progress Check <p>2) Executive Committee Meeting Report--See Asks & Updates for</p> <ul style="list-style-type: none"> a) Procedures approved: <ul style="list-style-type: none"> i) 2 defined members-at-large in reserve & ii) UP attendance consideration b) Member reports increased to 5 minutes c) State Board of Education summary d) Nominations for 2019-2020 executive committee e) 2019 SEAC organization vacancy with May Presentations expected <p>3) Review 2018-2019 norms</p>

Time	SEAC Focus
10:35	<p>Small Group Work: Mid-Year Progress Check on SEAC Annual Priorities</p> <ol style="list-style-type: none"> 1. State Systemic Improvement (wall charts 1a & 1b) 2. Professional Learning (wall charts 2a & 2b) 3. Read By Grade Three Law (wall charts 3a & 3b) <p>Report:</p> <ol style="list-style-type: none"> A. Accomplishments to date B. What remains to be done this spring C. Any needed course corrections? D. Emerging Unmet Needs to consider--including recommendations for Family Matters documents <p>Consider:</p> <ul style="list-style-type: none"> • full group presentations • member reports • subcommittee work
11:15	<p>SEAC member reports – Highlights & Requests</p> <ol style="list-style-type: none"> 1. Organizational Representatives <ol style="list-style-type: none"> a. Amy Trahey, Autism Society of Michigan (ASM) b. Melisa Burch, Michigan Transition Services Association (MTSA) c. Caterina Berry, Michigan Elementary and Middle School Principals Association (MEMSPA) d. Kathy Krause, Michigan Association of Non-Public Schools (MANS) 2. Member-at-large: <ol style="list-style-type: none"> a. Michelle Frederick b. Lily Schulting 3. Ex-officio: Pam Kies-Lowe, Michigan Department of Education-McKinney Vento Act

Time	SEAC Focus
11:40	<p>Sub-Committee Forecast: Vote, Task Forecast for after lunch</p> <ol style="list-style-type: none"> 1) Bylaws –(Table #3) Nancy Jaskiw & Lois Lofton-Doniver <ol style="list-style-type: none"> a) Action Item: Bylaws Roll Call Vote b) Project today’s committee’s work 2) Membership Committee- (Table #6) Jill Fennessy & Nancy Spanski <ol style="list-style-type: none"> a) Preliminary Input re: Seeking an Organization to fill SEAC vacant seat beginning July 1, 2019 b) Project today’s committee work 3) National State Advisory Panel website - (Table #1) Rob Dickinson 4) Mission -(Table #4) Anne-Marie Sladewski & Jennifer Headley-Nordman
12:00	<p>Lunch</p> <p>Members, please move to subcommittee tables during lunch, with your computer/tablet.</p> <p>If you placed a special meal order, please see the chef.</p> <p>Members of the public joining us today are welcome to order lunch at the cafeteria.</p>
12:30	<p>Public Comment: Hear from any individuals who have submitted the Public Comment Section of Visitor Registration form prior to the beginning of the meeting.</p>
12:35	<p>Sub-Committee Work: work session</p> <ol style="list-style-type: none"> 1) Bylaws –(Table #3) Nancy Jaskiw & Lois Lofton-Doniver 2) Membership Committee- (Table #6) Jill Fennessy & Nancy Spanski 3) National State Advisory Panel website - (Table #1) Rob Dickinson 4) Mission - (Table #4) Anne-Marie Sladewski & Jennifer Headley-Nordman

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1:05	<p>Due Process --Joanne Winkelman</p> <ol style="list-style-type: none"> 1) Monthly Update in asks & updates 2) Discussion of two Due Process Decisions using the Due Process Organizer <ol style="list-style-type: none"> a. Due Process Case River Valley <ol style="list-style-type: none"> i. Due Process Organizer River Valley (download to edit) b. Due Process Case Livonia <ol style="list-style-type: none"> i. Due Process Organizer Livonia (download to edit)
1:30	<p>State Performance Plan Indicator #17: SEAC comment on resetting baseline - Teri Chapman, OSE Director</p> <p>Indicator 17: State Systemic Improvement Plan (SSIP) (a results indicator) - A comprehensive, ambitious, yet achievable multi-year plan for improving results for students with disabilities.</p> <p>https://osep.grads360.org/#report/apr/2016B/Indicator17/HistoricalData?state=MI&ispublic=true</p> <p>IDEA § 300.169 Duties. The advisory panel must—(c) Advise the SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act;</p>
2:15	<p>MDE, Office of Special Education Update – Teri Chapman, OSE Director</p> <ol style="list-style-type: none"> 1. Determination Action Teams Update 2. Upcoming OSEP Monitoring Visit 3. Suspension/Expulsion Rule 4. Operating/Resident District 5. ISD Determinations

Time	SEAC Focus
2:45	<p>April 3 Forecast --Nancy Spanski</p> <ol style="list-style-type: none"> 1) Logistics <ol style="list-style-type: none"> a) 1st Wednesday b) Meeting Location: LCC West c) Please complete pre-meeting reading, d) Bring your name tag. 2) Agenda <ol style="list-style-type: none"> a) Announce 2019-2020 executive committee. Executive committee members will elect officers b) OSE & legislative updates c) Changes in OSE Decision Making Processes d) Due process decision, watch for Asks & Updates e) Review rubric that members will use in May to select a new organization f) April member reports are due March 18. Those doing May reports will receive a template & instructions by next Monday.
2:50	<p>Prepare to Share and Closing reminders</p> <ol style="list-style-type: none"> 1) Prepare to Share--- How did this meeting help prepare you for your personal or professional role relative to students with IEPs? 2) To Do's-- What are your next steps? 3) Within the next week <ol style="list-style-type: none"> a) Complete Online Meeting Evaluation-- now in your email to support planning future meetings b) Communicate with your constituents about Take-Away issues.
3:00	<p>Motion to Adjourn</p> <p>Please remember to sign-out.</p>