

**Michigan Department of Education (MDE)  
Special Education Advisory Committee (SEAC)**

Wednesday, January 9, 2019 10:00 a.m. – 2:35 p.m.  
Lansing Community College – West Campus  
5708 Cornerstone Drive, Lansing, MI 48917  
Call-In Number: 877.336.1831 & Access Code 3695781  
**January Member Agenda**

Time	SEAC Focus
10:00	<p><b>1) Meeting Opening</b></p> <ul style="list-style-type: none"> <li>a) Call to Order – Teri Pettit, Chairperson</li> <li>b) Roll Call - Aaron Darling</li> <li>c) Review/approve Proposed Agenda – Teri P.</li> <li>d) Review/approve Previous Meeting Minutes – Teri P.</li> <li>e) Reminder re: SCECH’s &amp; Mileage/Hotel Forms (See Ashley Reed)</li> </ul>
10:10	<p><b>3) Chairperson’s Report</b> –Teri Pettit</p> <p>1) <b>Today’s Focus:</b> (beyond routine tasks)</p> <ul style="list-style-type: none"> <li>a) Information Items: <ul style="list-style-type: none"> <li>i) State updates</li> <li>ii) Determinations -Scott Koenigschnecht, MDE Deputy Superintendent</li> <li>iii) Proposed Changes to Bylaws &amp; Procedures</li> </ul> </li> <li>b) Table Work: Analysis and feedback re: <ul style="list-style-type: none"> <li>i) Determinations</li> </ul> </li> </ul> <p><b>2) Executive Committee Meeting Report</b></p> <ul style="list-style-type: none"> <li>c) <b>See Asks &amp; Updates for</b> <ul style="list-style-type: none"> <li>i) State Board of Education summary</li> <li>ii) Previous meeting’s evaluation summary</li> <li>iii) ACEs Resilience video</li> </ul> </li> </ul> <p><b>3) Review 2018-2019 norms</b></p>
10:30	<p><b>SEAC member reports</b> – Highlights &amp; Requests</p> <ul style="list-style-type: none"> <li>1. Organizational Representatives <ul style="list-style-type: none"> <li>a. Annette Hobrecht, Michigan Association of School Social Workers, MASSW</li> <li>b. Rebecca McIntyre, Michigan Association of Administrators of Special Education, MAASE</li> <li>c. Shalika Robie, Michigan Council of Exceptional Children, MCEC</li> </ul> </li> <li>2. Member-at-large: Justin Caine</li> <li>3. Ex-officio: Laura Chang, Michigan Teacher of the Year, MTOY</li> </ul>
11:00	<p><b>Michigan’s Determination</b> -- Scott Koenigschnecht, MDE Deputy Superintendent</p>

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11:55	AM Summary -- to support constituent communications (per Nov. 7 requests from members)
12:00	<p><b>Lunch</b></p> <p>If you placed a special meal order, please see the chef.</p> <p>Members of the public joining us today are welcome to order lunch at the cafeteria.</p>
12:30	<p><b>Public Comment:</b> Hear from any individuals who have submitted the Public Comment Form prior to this section of the meeting.</p>
12:35	<p><b>Legislative Update</b>--MDE Office of Public and Governmental Affairs - Caroline Liethen, Legislative Liaison</p>
12:50	<p>Sub-Committee Report(s) by co-chairs</p> <ol style="list-style-type: none"> <li>1) Bylaws –Nancy Jaskiw or Lois Lofton-Doniver</li> <li>2) Membership Committee- Nancy Spanski</li> </ol>
1:10	<p><b>MDE, Office of Special Education Report</b> – Teri Chapman, OSE Director</p> <ol style="list-style-type: none"> <li>1) National</li> <li>2) State</li> <li>3) OSE</li> </ol>
2:00	<p><b>Due Process</b> --Joanne Winkelman</p> <ol style="list-style-type: none"> <li>1) Monthly Update</li> <li>2) Discussion of a new Due Process Decision using the Due Process Organizer</li> </ol>
2:20	<p><b>February Forecast</b> --Teri P</p> <ol style="list-style-type: none"> <li>1) Logistics <ol style="list-style-type: none"> <li>a) <b>1st</b> Wednesday</li> <li>b) Meeting Location: LCC West</li> <li>c) Please remember to do pre-meeting reading and bring your name tag.</li> </ol> </li> <li>2) Agenda <ol style="list-style-type: none"> <li>a) Update on ISD role &amp; new monitoring</li> <li>b) subcommittee work time</li> <li>c) New due process decision, watch for Asks &amp; Updates</li> <li>d) February member reports are due <b>January 28</b>. Those doing March reports will receive a template &amp; instructions by next Monday.</li> </ol> </li> </ol>

Time	SEAC Focus
2:25	<p><b>Prepare to Share</b> and Closing reminders</p> <ol style="list-style-type: none"> <li>1) Prepare to Share--- How did this meeting help prepare you for your personal or professional role relative to students with IEPs?</li> <li>2) To Do's-- What are your next steps?</li> <li>3) Within the next week               <ol style="list-style-type: none"> <li>a) Complete Online Meeting Evaluation-- now in your email to support planning future meetings</li> <li>b) Communicate with your constituents about Take-Away issues.</li> </ol> </li> </ol>
2:35	Motion to Adjourn