

Michigan's Special Education Advisory Committee (SEAC)

Meeting Minutes

December 5, 2018, 10:00 a.m. – 3:00 p.m.

5708 Cornerstone Drive, Lansing, Michigan

Participants

Delegates Present:

Donna Case, Jill Fennessy, Kenya Harper-Black, Jennifer Headley-Nordman, Annette Hobrecht, Charlie Hollerith, Debra Houde, Kanika Littleton, Lois Lofton-Doniver, Rebecca McIntyre, Teri Pettit, Shalika Robie, Nancy Spanski, Amy Trahey, Nancy Jaskiw*, Kathleen Kosobud*, Chandra Madafferi*, John Mertz*, Lori Tavigian*, Anne Barna, Justin Caine, Michelle Frederick, Jessica Murphy, Kara Tiethof*

Alternates Present:

Lisa Bacsikin, Eileen Brandt for Melisa Burch, Elizabeth Dombrowski* for Kathy Krause, Michelle Driscoll, Rebecca Gibson, Laura Griffith* for Marki Smith, Courtney Halbower, Katherine Mills, Caryn Pack-Ivey

Ex-Officio Members Present:

Laura Chang, Sara Park, James Thomas, Cynthia Wright, Belle Bodell, Ann Rossi, Christine Sharp for Melisa Isaac, Christine DeWildt* for Amy Schelling

Members Absent¹:

Caterina Berry, Rob Dickinson, Mary Finnigan, Pam Kies-Lowe, Lily Schulting

MDE Staff Present:

Ashley Reed and Joanne Winkelman

Guests Present:

Nancy Theis

Facilitator:

Fran Loose

¹ Neither the delegate nor the alternate was physically present, nor did they participate by phone.

*Participated via phone.

Minutes

Call to Order

The Chairperson, Teri Pettit, called the meeting to order at 10:00 a.m.

Approval of Proposed Agenda

Jessica Murphy moved, seconded by Amy Trahey that the SEAC approve the December 5, 2018 agenda. The vote was taken on the motion. Motion carried.

Approval of November 7, 2018 Meeting Minutes

Nancy Spanski moved, seconded by Jessica Murphy that the SEAC approve the November 7, 2018 meeting minutes. The vote was taken on the motion. Motion carried.

Roll Call by Ashley Reed

Chairperson's Report by Teri Pettit

The chairperson reviewed the agenda and today's focus.

She summarized a report from Executive Committee Meeting

- a. Adjusted time schedule
- b. Annual Priority Organizer update
- c. Approval of Procedure discussed with SEAC members in November
 - i. II.A.4.a. The State Board approved alternate member shall fully participate in the proceedings of the Committee when the organization's delegate member is absent, including the right to vote.:
 1. During small group work, all alternates will be invited to join the work. This will help them be prepared to vote if their delegate is absent when the issue comes to the table for a vote.
 2. Other members of the public attending the meeting will have the opportunity to hear the results reported out by the small groups.

Professional Learning Annual Priority

Presentation on Adverse Childhood Experiences (ACEs) Initiative by Jodi Spicer, Department of Health and Human Services (DHHS)

SEAC Member Reports

Reports from SEAC Members regarding their work relative to SEAC's annual priorities and their requests from SEAC relative to the priorities. Details of the following reports are available to members in the Google Docs site.

1. Organizational Representatives
 - a. Kenya Harper-Black, The Arc Michigan
 - b. Jen Headley-Nordman, Michigan Association of School Psychologists (MASP)
 - c. Kanika Littleton, Michigan Alliance for Families (MAF)
2. Member At Large
 - a. Jessica Murphy

Legislative Update

Jill Fennessy and Nancy Spanski identified links to follow state and national legislation.

- a. Congress.Gov
- b. Michigan Legislature

Public Comment

Janel Frost from Michigan Hand and Voices offered public comment.

Sub-Committee Reports

1. Bylaws - Nancy Jaskiw
 - a. identified preliminary recommendations for a member-at-large **in reserve** (from 11/6 call) and/or member-at-large **alternates** (from 11/7 meeting)
 - b. identified a few technical corrections to be considered on 12/14 call
 - c. will discuss change in public comment timing on December 14 call at 1:00 PM
2. Membership Committee - Jill Fennessy or Nancy Spanski
 - a. attendance follow-up letter has been sent to 1 member following 3 absences
 - b. next step: 2019-2020 recruiting letter & diversity gap analysis today to align w IDEA § 300.168 "Membership (a) General. The advisory panel must consist of members appointed by the Governor, or any other official authorized under State law to make such appointments, **be representative** of the State population"
3. National State Advisory Panel (SAP) Website Committee - Rob Dickinson
 - a. member ideas for enhancing SEAC & national website, call on Monday, January 7th, 2019 at 1:00 PM
4. SEAC Mission Review Committee – Jennifer Headley-Nordman

- a. compared SEAC's IDEA functions, current SEAC mission, recent SEAC work & annual priorities in preparation for making a recommendation about whether the SEAC mission statement should be updated
5. Family Engagement - Caryn Pack-Ivey, SEAC alternate & representative to MDE Family Engagement work group
 - a. shared a draft Family Engagement document and requested SEAC feedback on the document to share with the larger Family Engagement Work Group

Preparing for 2019-2020 SEAC Recruiting by Fran Loose, SEAC Facilitator

1. Confirm accuracy of defined member rotation schedule
2. diversity gap analysis today to align w IDEA § 300.168 "Membership (a) General. The advisory panel must consist of members appointed by the Governor, or any other official authorized under State law to make such appointments, **be representative** of the State population.

Due Process Update and Hearing Reports Received by Joanne Winkelman, Supervisor

1. Due Process Case No.: 18-003814 review and discussion
2. Shared recent activity

MDE Office of Special Education (OSE) Report by Joanne Winkelman, Supervisor

1. Federal Update
 - a. Rethink...Results Driven Accountability
 - i. Comments may be submitted until Friday, December 21, 2018
 - ii. Submit comments to RethinkRDA@ed.gov
 - b. Office of Civil Rights Reversal
2. State Update
 - a. State Determination and Response
 - b. MDE Seeks Public Comment for Alternate Assessment Waiver
3. Office of Special Education (OSE) Update
 - a. MDE Office of Special Education: Levels & Types of Monitoring
 - b. Transition Assessment
 - i. Consent Required

- ii. No Consent Required

January Forecast by Teri Pettit, SEAC Chair and Fran Loose, SEAC Facilitator

1. Meeting date is January 9, 2019 (second Wednesday) at Lansing Community College - West Campus
2. Core agenda items:
 - a. Presentation on Michigan's Read By Grade Three Law by Kim St. Martin
 - b. New due process decision, watch for Asks & Updates
 - c. State and local determinations
 - d. Receive member reports

Member Announcements, Questions, Comments and Take-Aways

1. Participants are encouraged to complete on-line meeting evaluation
2. Comments and Take-Aways
 - a. For January 9
 - i. Read due process case and complete note taking organizer prior to January 9 to identify unmet needs
3. Communicate with your constituents about Take-Away issues
 - a. Take Away Issues
 - i. ACEs related to social emotional needs --state plan to address
 - ii. Public School Academies (PSAs) being charged high fees for ACEs type training --Jodi & other state master trainers....available free
 - iii. distinguish between child's behavior reflecting disability or ACEs
 - iv. medical trauma as related to ACEs for working with occupational and physical therapists--relationship w behaviors observed
 - v. Legislative websites shared for following Lame Duck work
 - vi. surprise re: number of complaints re: accessibility; many organizations trying to help, how to get ahead of the curve?--eg accessibility webinars, [Accessible Materials Made Right \(AMMR\)](#), & blogs
 - b. To Do
 - i. Share ACEs with constituents
 - ii. check resources for teaching resilience for children with developmental disabilities
 - iii. think about how having a disability puts you at risk for more ACEs-vulnerability
 - iv. secondary trauma & how to prepare educators to serve children, & impact on teacher burnout

4. Complete online meeting evaluation (via SurveyMonkey)
5. Member Announcements - none received

Adjourn

The meeting ended at 2:35 p.m.