

Michigan Department of Education (MDE)
Special Education Advisory Committee (SEAC)
Wednesday, December 5, 2018 10:00 a.m. – 2:35 p.m.

Lansing Community College – West Campus
5708 Cornerstone Drive, Lansing, MI 48917

Call-In Number: 877.336.1831 & Access Code 3695781

Member Agenda

Please note: As a reminder of SEAC’s official function, we’ve re-attached the list of 6 components per IDEA, also included in the Intro article members received in September.

§300.169 Duties

The advisory panel must—

- a) Advise the SEA of unmet needs within the State in the education of children with disabilities;
- b) Comment publicly on any rules or regulations proposed by the State regarding the education of children with disabilities;
- c) Advise the SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act;
- d) Advise the SEA in developing corrective action plans to address findings identified in Federal monitoring reports under Part B of the Act; and
- e) Advise the SEA in developing and implementing policies relating to the coordination of services for children with disabilities.

§300.513(A) & (D)(1)

- a) Decision of hearing officer on the provision of FAPE.
- d) Findings and decision to advisory panel and general public. The public agency, after deleting any personally identifiable information, must—
 - 1. Transmit the findings and decisions referred to in §300.512(a)(5) to the State advisory panel established under §300.167;

Time	SEAC Focus
10:00	<p>1) Meeting Opening</p> <ul style="list-style-type: none"> a) Call to Order – Teri Pettit, Chairperson b) Roll Call - Aaron Darling c) Review/approve Proposed Agenda – Teri P. d) Review/approve Previous Meeting Minutes – Teri P. e) Reminder re: SCECH’s & Mileage/Hotel Forms (See Ashley Reed)

Time	SEAC Focus
10:10	<p>Chairperson’s Report –Teri Pettit</p> <ol style="list-style-type: none"> 1) Today’s Focus: (beyond routine tasks) <ol style="list-style-type: none"> a) Information Items: <ol style="list-style-type: none"> i) State updates b) Table Work: Analysis and feedback re: <ol style="list-style-type: none"> i) Adverse Childhood Experiences (ACEs) ii) Due Process hearing decision iii) Sub-committee recommendations iv) Summary points for constituents c) Action Items: executive committee adopted procedures for <ol style="list-style-type: none"> i) SEAC Meeting Norms ii) Alternates’ participation in small group work 2) Executive Committee Meeting Report <ol style="list-style-type: none"> a) Adjusted time schedule b) Annual Priority Organizer --status c) See Asks & Updates for <ol style="list-style-type: none"> i) State Board of Education summary ii) Previous meeting’s evaluation summary 3) Review 2018-2019 norms
10:30	<p>Professional Learning Annual Priority: Presentation on Adverse Childhood Experiences (ACEs) initiative - Jodi Spicer, Department of Health & Human Services (DHHS)</p>
11:35	<p>SEAC member reports – Highlights & Requests</p> <ol style="list-style-type: none"> 1. Organizational Representatives <ol style="list-style-type: none"> a. Kenya Harper-Black, The Arc Michigan b. Jen Headley-Nordman, Michigan Association of School Psychologists (MASP) c. Kanika Littleton, Michigan Alliance for Families (MAF) 2. Member-at-large: Jessica Murphy
11:55	<p>AM Summary - to support constituent communications (per Nov. 7 requests from members)</p>
12:00	<p>Lunch</p> <p>If you placed a special meal order, please see the chef.</p> <p>Members of the public joining us today are welcome to order lunch at the cafeteria.</p>

Time	SEAC Focus
12:30	Legislative Update - MDE Office of Public and Governmental Affairs -Caroline Liethen, Legislative Liaison
12:50	Public Comment: Hear from any individuals who have submitted the Visitor Registration Form and wish to offer Public Comment.
12:55	Sub-Committee Report(s) by co-chairs <ul style="list-style-type: none"> 1) Bylaws –Nancy Jaskiw or Lois Lofton-Doniver 2) Membership Committee-Jill Fennessy or Nancy Spanski 3) State Advisory Panel Website Committee- Rob Dickinson 4) SEAC Mission Review Committee - Anne-Marie Sladewski or Jennifer Headley Norman 5) Family Engagement - Caryn Pack-Ivey, SEAC alternate & representative to MDE Family Engagement work group
1:10	MDE, Office of Special Education Report – Joanne Winkelman, OSE Supervisor <ul style="list-style-type: none"> 1) National 2) State 3) OSE
1:40	Preparing for 2019-2020 SEAC Recruiting (Letters go to organizations in January) - Teri Pettit or Fran Loose, SEAC Facilitator <ul style="list-style-type: none"> 1) Confirm accuracy of defined member rotation schedule 2) Identify recruiting priorities for organizations
1:50	Due Process - Joanne Winkelman, OSE Supervisor <ul style="list-style-type: none"> 1) Monthly Update 2) SEAC discussion of Due Process Decision using Due Process Organizer
2:10	January Forecast - Teri Pettit <ul style="list-style-type: none"> 1) Logistics <ul style="list-style-type: none"> a) January 9 - Second Wednesday b) Meeting Location: LCC West c) Please remember to bring your nametag. 2) Agenda <ul style="list-style-type: none"> a) Presentation by Kim St. Martin b) New due process decision, watch for Asks & Updates c) State and local determinations d) January member reports are due December 28. Those doing February reports will receive a template & instructions by next Monday.

Time	SEAC Focus
2:20	<p>Prepare to Share and Closing reminders</p> <ol style="list-style-type: none"> 1) Prepare to Share--- How did this meeting help prepare you for your personal or professional role relative to students with IEPs? 2) To Do's-- What are your next steps? 3) Within the next week <ol style="list-style-type: none"> a) Complete Online Meeting Evaluation-- now in your email to support planning future meetings b) Communicate with your constituents about Take-Away issues.
2:35	Motion to Adjourn