

Michigan Department of Education (MDE) Special Education Advisory Committee (SEAC)

Wednesday, November 7, 2018 10:00 a.m. – 2:35 p.m.

**Greater Lansing Association of Realtors
4039 Legacy Parkway, Lansing, MI. 48911**

Call-In Number: 877.336.1831 & Access Code 3695781

Member Agenda

Time	SEAC Focus
10:00	1) Meeting Opening a) Call to Order – Teri Pettit, Chairperson b) Roll Call - Aaron Darling c) Review/approve Proposed Agenda – Teri P. d) Review/approve Previous Meeting Minutes – Teri P. e) Reminder re: SCECH’s & Mileage/Hotel Forms (See Ashley Reed)
10:10	Public Comment: Hear from any individuals who have submitted the Public Comment Section of Visitor Registration form prior to the beginning of the meeting.
10:15	Chairperson’s Report –Teri Pettit 1) Today’s Focus: (beyond routine tasks) a) Information Items: i) State updates b) Table Work: i) Enhance SEAC Communication Strategies (SEAC<-->Constituents) ii) Review Saginaw Due Process hearing decision iii) Finalize SEAC meeting norms iv) Subcommittee work c) Action Items: i) Adopt SEAC Meeting Norms 2) Executive Committee Meeting Report a) Adjusted time schedule b) Annual Priority Organizer --status c) Google Drive update per meeting evaluation requests - Aaron Darling/Fran Loose 3) See Asks & Updates for a) State Board of Education (SBE) Update b) Previous meeting’s evaluation summary 4) Review temporary norms
10:35	Enhancing SEAC Communication Strategies- Fran Loose, SEAC Facilitator 1) Enhancements to date 2) Communication Opportunities 3) Sample Communication among SEAC members with their constituents 4) Communication among members 5) Constituent input to SEAC

	6) SEAC information to Constituents
10:55	<p>SEAC member reports – Highlights & Requests</p> <p>1) Organizational Representatives</p> <p style="padding-left: 40px;">a) Nancy Spanski, Down Syndrome Association of West Michigan (DSAWM)</p> <p style="padding-left: 40px;">b) Kathleen Kosobud, Student Advocacy Center of Michigan (SAC)</p> <p style="padding-left: 40px;">c) Lois Lofton-Doniver, American Federation of Teachers Michigan (AFTMi)</p> <p>2) Member-at-large: Anne Barna</p> <p>3) Ex-Officio</p> <p style="padding-left: 40px;">a) Update from Amy Schelling, Educator Preparation Institutions</p>
11:30	Finalizing SEAC 2018-2019 Norms
11:45	<p>Sub-Committee Report(s)</p> <p>1) Bylaws –Nancy Jaskiw, Vice Chairperson</p> <p>2) Membership Committee-Jill Fennessy or Nancy Spanski, Co-Chairs</p> <p>3) State Advisory Panel Website Committee- Rob Dickinson</p> <p>4) SEAC Mission Review Committee - Anne-Marie Sladewski</p> <p>5) Family Engagement - Caryn Pack-Ivey, SEAC alternate & representative to MDE Family Engagement work group</p>
12:00	Lunch
12:30	Legislative Update --MDE Office of Public and Governmental Affairs Caroline Liethen, Legislative Liaison
12:50	<p>Sub-Committee Work - Each member joins a subcommittee for at least this work session.</p> <p>If you're a member of multiple subcommittees, select the one today where the focus is of greatest interest</p> <p>1) Bylaws – Nancy Jaskiw, Vice Chairperson</p> <p>2) Membership Committee - Jill Fennessy or Nancy Spanski, Co-Chairs</p> <p>3) State Advisory Panel Website Committee - Rob Dickinson</p> <p>4) SEAC Mission Review Committee - Anne-Marie Sladewski</p>
1:20	<p>MDE, Office of Special Education Report – Teri Chapman, Director Office of Special Education</p> <p>1) National</p> <p>2) State</p> <p>3) OSE</p>
2:00	<p>Due Process --Joanne Winkelman, OSE Supervisor</p> <p>1) Monthly Update</p> <p>2) SEAC discussion of Due Process Decision using Due Process Organizer</p>

2:25	<p>December Forecast - Teri C. and Teri P.</p> <ol style="list-style-type: none"> 1) Logistics <ol style="list-style-type: none"> a) Dec 5 - first Wednesday b) Meeting Location: LCC West 5708 Cornerstone Drive, Lansing, Michigan 48917 c) Please remember to bring your nametag. 2) Agenda <ol style="list-style-type: none"> a) Presentation on Adverse Childhood Experiences (ACEs) initiative - Jodi Spicer, DHHS <ol style="list-style-type: none"> (1) Watch for intro video link in Asks & Updates b) New due process decision, watch for Asks & Updates c) State and local determinations d) Those doing December member reports will receive a template & instructions by next Monday. They are due 10 days before the next meeting.
2:30	<p>Wrap-Up and Closing reminders</p> <ol style="list-style-type: none"> 1) Highlights/Take-Aways--- How did this meeting help prepare you for your personal or professional role relative to students with IEPs? 2) To Do's-- What are your next steps? 3) Within the next week <ol style="list-style-type: none"> a) Complete Online Meeting Evaluation (via SurveyMonkey) - Now in your email to support planning future meetings b) Communicate with your constituents about Take-Away issues.
2:35	<p>Motion to Adjourn</p>