

Special Education Advisory Committee (SEAC)

MEETING MINUTES

June 6, 2018, 10:05 a.m. – 1:35 p.m.

5708 Cornerstone Drive, Lansing, Michigan

Participants

Delegates Present:

Jim Corr, Robert Dickinson, Jill Fennessy*, Kenya Harper-Black, Annette Hobrecht, Debra Houde, Nancy Jaskiw, Kathe Krause, Kanika Littleton, Lois Lofton-Doniver, Chandra Madafferri, Jessica Murphy, Lohren Nzoma, Sara Park, Teri Pettit, Amy Sanderson, Anne-Marie Sladewski, Nancy Spanski, Ronna Steel*, Lori Tavgigian, Amy Trahey

Alternates Present:

Lisa Bacsikin, Melissa Burch for Anna Dusbiber, Michelle Driscoll, Rebecca Gibson, Laura Griffith* for Mark Smith, Courtney Halbower, Jennifer Hirst, John Mertz, Katherine Mills, Caryn Pack-Ivey, Sarah VanderBaan

Ex-Officio Members Present:

Teri Chapman, Stephen DeGrow for Caroline Liethen, Melissa Isaac, Janet Kaley, James Thomas*, Cynthia Wright

MDE Staff Present:

Aaron Darling, Ruth Oda, Joanne Winkelman

Guests Present:

Justin Caine, Donna Case, Mary Finnigan, Jen Hedley-Nordman, Marge LaRuffa, Rebecca McIntyre, Nichole Moore, Josh Roesner, Lily Schulting

Facilitator:

Fran Loose

*Participated via phone.

Minutes

Call to Order

The Vice Chairperson, Sara Park, called the meeting to order at 10:05 a.m.

Approval of Proposed Agenda

Lois Lofton-Doniver moved, seconded by Amy Trahey that the SEAC approve the June 6, 2018 agenda. The vote was taken on the motion. Motion carried.

Approval of May 2, 2018 Meeting Minutes

Teri Pettit moved, seconded by Robert Dickinson that the SEAC approve the May 2, 2018 minutes. The vote was taken on the motion. Motion carried.

Self Introductions (Roll Call)

- a. Current SEAC Delegate Members introduced themselves to incoming members and shared reflections about a key SEAC accomplishment or a hint for new SEAC members.
- b. The 2018-19 incoming SEAC Delegate Members, Alternates and Support Team introduced themselves and shared something they would like SEAC to know about them and/or what they look forward to in their SEAC role.
- c. A quorum was present.

Introduction of Guests

Guests were introduced.

Chairperson's Report by Sara Park

The chairperson reviewed the agenda and today's focus

She reported from the Executive Committee Meeting that members are being recruited for committee work this summer in the following areas:

1. State Advisory Panel Website Review- to develop recommendations regarding what documents SEAC members would like to see from other states and what they would recommend to the executive committee to share from Michigan's work
 - Volunteers included: Justin Caine, Donna Case, Rob Dickinson, Nicole Moore and Teri Pettit
2. Due Process Hearing Analysis - to assist in developing a template for the presentation of due process hearing decisions for committee of the whole discussions.
 - Volunteers included: Rebecca Gibson, Jennifer Headley-Nordman, Debbie Houde, Nancy Jaskiw, Kanika Littleton, Lois Lofton-Doniver,

Rebecca McIntyre, Nichole Moore, Teri Pettit, Lily Schulting, and Sarah VanderBaan

3. Membership Committee - to help support mentoring for incoming members
 - Volunteers included: Jill Fennessy, Kenya Harper-Black, Annette Hobrecht, Teri Pettit, and Anne-Marie Sladewski

Volunteers will be contacted, provided with clarification of the summer task(s) and offered possible dates to meet.

Additions to SEAC Bylaws and Procedures

Following committee of the whole small group on proposed changes,

1. Teri Pettit moved, seconded by Rob Dickinson that the SEAC approve the proposed bylaws amendment regarding Defined membership and alternates. The vote was taken on the motion with 22 in support and 0 opposed. Motion carried.
2. The Chairperson announced the Executive Committee's approval of the recommended Procedures relative to
 - a. New organizations - minimal membership
 - b. Membership attendance - minimums and procedures

Executive Committee Nominations

Nominations were accepted for the 7th executive committee member for the 2018-2019 school year. The vote was conducted electronically, and Rob Dickinson was elected.

Annual Report

Discussion and review of the 2017-2018 Annual Report for submission to the State Board of Education.

Progress Checks on Annual Priorities per Member Reports

In small groups, members reviewed their constituents' work relative to the SEAC annual priorities:

1. Creating an aligned and coordinated system that addresses both compliance and outcomes to fulfill the mutual obligation of ensuring a Free Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE) to ensure success for our students.
2. Implementing the MDE Initiative to become a Top 10 education state in 10 years.
3. Other key priorities.

A composite of that work will be used for September retreat planning.

MDE Office of Public and Governmental Affairs, Legislative Update

by Stephen DeGrow for Caroline Liethen

1. House Nassar Bills
2. House School Safety Bills
3. Do Not Resuscitate Order
4. School Aid-Conference Committees

Public Comment

None presented.

Recognition of Exiting Members

by Teri Chapman, Director of Office of Special Education

Jim Corr, Jerry Davisson, Michele Israel, Andy Kowalczyk, Craig McCalla, Heidi Ransom, Amy Sanderson, Jane Shank, Andy Shaw, Denise Simmons, David Tebo

MDE Office of Special Education (OSE) Report

by Teri Chapman Director of Office of Special Education

1. Public Reporting
 - a. State Performance Plan Indicator and Significant Disproportionality Data are now posted and available at www.mischooldata.org
2. Michigan School for the Deaf
 - a. Commencement Exercises for 2018 graduates
 - b. Charter Day Celebration
3. OSE Summer Presentations
4. Accountability System Redesign
 - a. OSE and ISD Directors of Special Education continue ongoing work to redesign the accountability system
5. New OSE Staff
 - a. Yvette Lightbourn
 - b. Gina Alexander
 - c. Deb Schultz

Due Process Update by Joanne Winkelman

She shared recent activity.

Member Announcements, Questions, Comments and Take-Aways

1. Participants are encouraged to complete on-line meeting evaluation
2. Voting members are to vote on the 7th executive committee member by June 11.
3. Communicate with your constituents about Take-Away issues
4. This Summer
 - a. Executive Committee members will:
 1. Reach out to incoming members
 2. Plan the fall retreat
 3. Plan for the 2018-2019 meeting structure and priorities
 - b. Sunday, 9/16 afternoon/evening SEAC New Member Orientation
 1. Executive Committee & New members (organizational representatives, members-at-large, Ex-Officio agency representatives), including new alternates
 2. Also members who joined during 2017-2018 are invited to attend.
 - c. Monday, 9/17, 8:30 – 4:00 SEAC Retreat -- Key background learning for all members-at-large, organizational members & alternates, Ex-Officio members
 1. Background learning on Professional Learning unmet need priority
 2. Orientation to the new group & logistics; annual priority setting
5. Member Announcements
 - a. Michigan Association of School Psychologists (MASP) is offering a [School Safety and Crisis Preparedness](#) training June 20-22.
 - b. Michigan Association of School Psychologists (MASP) is pleased to release the [Call for Presentation Proposals](#) for the upcoming 2018 Annual Fall Conference at the beautiful Crystal Mountain resort in Thompsonville, MI. The MASP Conference Committee is soliciting individuals or teams who are be interested in presenting breakout sessions on Friday, November 9, 2018.

- c. Michigan Reading Association ([MRA Summer Institute](#)) is offering a Summer Literature Conference August 1 & 2, 2018.
- d. 2018 Be Our Own Motivation ([BOOM Awards](#)) is a statewide award ceremony recognizing individuals with a disability who have excelled professionally or personally is and accepting nominations. Contact [Justin Caine](#) for a nomination form and information.

Adjourn

Teri Pettit moved and Nancy Spanski seconded to adjourn meeting. The meeting ended at 1:35 p.m.