

Special Education Advisory Committee (SEAC)

MEETING MINUTES

May 2, 2018, 10:00 a.m. – 3:00 p.m.

5708 Cornerstone Drive, Lansing, Michigan

Participation

Delegates Present

Anne Barna, Jim Corr, Robert Dickinson, Anna Dusbiber*, Terie Elbers, Jill Fennessy, Kenya Harper-Black, Annette Hobrecht, Debra Houde, Nancy Jaskiw*, Kanika Littleton, Chandra Madafferi, Craig McCalla, Jessica Murphy, Lohren Nzoma, Sara Park, Teri Pettit, Andrew Shaw, Anne-Marie Sladewski*, Nancy Spanski, Ronna Steel*, Lori Tavgigian*

Alternates Present

Lisa Bacsikin, Rebecca Gibson for Lois Lofton Donniver, Laura Griffith for Mark Smith, Courtney Halbower for Lori Tavgigian, Michelle Driscoll, Katherine Mills, Caryn Pack-Ivey*, Andrew Shaw for David Tebo, Sarah VanderBaan

Ex-Officio Members Present

Melissa Isaac, Ann Rossi for Janet Kaley, Amy Schelling

MDE Staff Present

Gina Alexander, Aaron Darling, Yvette Lightbourn, Ruth Oda, Joanne Winkelman for Teri Chapman

Guests Present

Maggie Kolk, Marge LaRuffa, Mike Rhoads, Josh Roesner

Facilitator

Fran Loose

*Participated via phone.

Minutes

Call to Order

The Vice Chairperson, Sara Park, called the meeting to order at 10:00 a.m.

Roll Call

The SEAC Secretary, Aaron Darling, read the roll call. A quorum was present.

Introduction of Guests

Guests were introduced.

Approval of Proposed Agenda

Rob Dickinson moved, seconded by Lohren Nzoma that the SEAC approve the May 2, 2018 agenda. The vote was taken on the motion. Motion carried.

Approval of April 4, 2018 Meeting Minutes

Jim Corr moved, seconded by Teri Pettit that the SEAC approve the April 4, 2018 minutes. The vote was taken on the motion. Motion carried.

Chairperson's Report by Sara Park

1. Today's Focus
 - a. SEAC member reports
 - b. State and OSE updates
 - c. Bylaws amendments
 - d. Due process decision analysis
2. Report from Executive Committee Meeting--Feedback from this A.M.'s meeting
 - a. Introduction of new member, Chandra Madafferri of the Michigan Education Association
 - b. 2018-2019 Executive Committee officers are TP Chairperson, NJ VC, LN meeting survey analysis

Public Comment

None presented.

SEAC Bylaws small group work

1. Review April recommendations regarding defined members, minimal expectations for SEAC member organizations and SEAC attendance requirements
2. Review John Copenhaver guidance memo regarding how a member can meet the standard/definition for serving as a parent of a child with a disability.
3. Prepare recommendations for June action

SEAC Member Reports

Reports from SEAC Members regarding their work relative to SEAC's annual priorities and their requests from SEAC relative to the priorities. Details of the following reports are available to members in the Google Docs site.

1. Organizational Representatives
 - a. Jill Fennessy - Michigan Association of School Boards
 - b. Anne-Marie Sladewski - Michigan Association for Supervision and Curriculum Development
 - c. Debra Houde - Learning Disability Association of Michigan
2. Member At Large
 - a. Terie Elbers
3. Ex-Officio
 - a. Amy Shelling - Educator Preparation Institutions

Due Process Decision by Joanne Winkelman

1. Due Process Hearing Reports – Data shared
2. Discussion of 2 recent decisions

Follow-up work on April's priority unmet needs

1. Professional Learning Considerations, including areas of critical shortage
2. 3rd Grade Reading Law, implications for students with IEPs
3. Brief visit to State Advisory Panel Website -- Members generated ideas about how SEAC can contribute to State Resources section & what resources can help Michigan work

MDE Office of Special Education (OSE) Report by Joanne Winkelman

State

1. MDE OSE and Intermediate School District (ISD) Director of Special Education Work Session
 - a. Work session will be held May 9th regarding the new grant application for supporting the planning and implementation of a General Supervision System within each ISD

OSE

1. OSE New Staff
 - a. Gina Alexander, Yvette Lightbourn and Deb Schultz
2. Building OSE Capacity
 - a. Louisiana State University is providing technical assistance to the OSE staff in learning a data use process
 - b. Data use processes will be used by the OSE to help establish priority areas of improvement

Sub-Committee Reports

1. Bylaws Committee recruiting members– Sara Park, co-chair
2. MDE Family Engagement Work Group update- Caryn Pack-Ivey, MI Alliance for Families, alternate

Member Announcements, Questions, Comments and Take-Aways

1. Complete on-line meeting evaluation
2. Communicate with your constituents about Take-Away issues
3. June Forecast
 - a. Incoming delegates & alternates are encouraged to join the transition meeting
 - b. Possible guest presenters
 - c. Action items
 1. Amend/approve annual report
 2. Amend/adopt bylaws amendments
 3. Nominate 7th executive committee member (on-line post-meeting vote)
4. Tribal Information from Melissa Isaac
5. Teacher Appreciation Week is next week
6. The Arc Michigan from Kanika Littleton
7. [Michigan Association of School Psychologists \(MASP\) - summer conference](http://www.masp.wildapricot.org/resources/Documents/PREPaRE%20Summer%202018%20Brochure.pdf)
(<http://www.masp.wildapricot.org/resources/Documents/PREPaRE%20Summer%202018%20Brochure.pdf>)

Adjourn

Nancy Spanski moved and Jim Corr seconded to adjourn meeting. The meeting ended at 2:40 p.m.

Next Meeting June 6, 2018 with registration sent 2 weeks ahead.