

Special Education Advisory Committee (SEAC)

MEETING MINUTES

April 4, 2018, 10:00 a.m. – 3:00 p.m.

5708 Cornerstone Drive, Lansing, Michigan

Participation

Delegates Present:

Anne Barna, Jim Corr*, Robert Dickinson, Anna Dusibiber*, Teri Elbers*, Jill Fennessy, Kathleen Kosobud, Kathy Krause, Kanika Littleton, Craig McCalla, Jessica Murphy, Sara Park, Teri Pettit*, Karen Roy, Anne Marie Sladewski*, Ronna Steel

Alternates Present:

Michele DeJulien (for Annette Hobrecht), Michelle Driscoll, Rebecca Gibson (for Lois Lofton-Doniver), Kathryn Mills* (for Nancy Spanski), Caryn Pack-Ivey*, Sarah VanderBaan*

Ex-Officio Members Present:

Belle Bodell, Teri Chapman, Stephen DeGrow (for Caroline Liethen), Laquita Featherstone, Melissa Isaac, Amy Schelling*, James Thomas, Cynthia Wright

MDE Staff Present:

Julie Markham, Ruth Oda, Joanne Winkelman

Guests Present:

Justin Caine

Facilitator:

Fran Loose

*Participated via phone.

Minutes

Call to Order

The Vice Chairperson, Sara Park, called the meeting to order at 10:00 a.m.

Roll Call

The SEAC Secretary, Ruth Oda, read the roll call. A quorum was present.

Introduction of Guests

Guests were introduced.

Approval of Proposed Agenda

McCalla moved, seconded by Dickinson that the SEAC approve the April 4, 2018 agenda. The vote was taken on the motion. Motion carried.

Approval of March 7, 2017 Meeting Minutes

McCalla moved, seconded by Dickinson that the SEAC approve the March 7, 2018 minutes. The vote was taken on the motion. Motion carried.

Chairperson's Report by Sara Park

1. Today's Focus
 - a. Bylaws amendments
 - b. SEAC member reports
 - c. Legislative and OSE updates
2. Report from Executive Committee Meeting--Feedback from this A.M.'s meeting
 - a. 2018-2019 Executive Committee
 - b. Incoming New Organization - Michigan Occupational Therapy Association

Public Comment

None presented.

SEAC Bylaws small group work

The members provided input on three areas of potential ~~recommended~~ changes to SEAC's Bylaws and/or Procedures: Members of the committee have been assisting

in collecting needed documentation for the 2018-2019 organizational and member-at-large nominees.

1. Whether alternates must be defined members during a term when their delegate is required to be a defined member
2. Whether there should be a minimum number of members required for each SEAC organization.
3. Whether minimal attendance expectations should be incorporated into the Bylaws and/or procedures, and if so, what those expectations should be.

Composite summaries of member input will be reviewed in May, with a voting action item occurring in June following members' opportunity to consult with their organizations.

Follow-up work on March's identification of priority unmet needs to explore

1. Future Educators, including areas of critical shortage
2. 3rd Grade Reading Law, implications for students with IEPs

In small groups, the membership identified key questions and concerns that they wanted the Fall 2018 learning session speakers to address.

SEAC Member Reports

Reports from SEAC Members regarding their work relative to SEAC's annual priorities and their requests from SEAC relative to the priorities. Details of the following reports are available to members in the Google Docs site.

1. Organizational Representatives
 - a. Kanika Littleton - Michigan Alliance for Families
 - b. Deb Kadish (Ronna Steel) - Michigan Association of Intermediate School Administrators
2. Ex-Officio
 - a. James Thomas - Michigan Department of Health & Human Services - Juvenile Justice
 - b. Belle Bodell and Laquita Featherstone - Michigan Department of Corrections

Legislative Update by Stephen DeGrow for Caroline Liethen, Legislative Liaison

1. House Resolutions
2. Teacher Preparation Package
3. Do Not Resuscitate Order Update
4. School Aid-Senate

Due Process Decision by Joanne Winkelman

1. Due Process Hearing Reports – Data shared

2. Discussion of recent decision

MDE Office of Special Education Report by Teri Chapman

State:

1. System Coordination and Alignment
 - a. Creating a New System of Support
 - b. Understanding Michigan's Top 10 in 10
2. Way of Work

OSE:

1. Clarify Roles and Responsibilities at the State and ISDs - 3 Priority Areas
 - a. Coordination and Communication
 - i. Effective Systems of General Supervision
 - ii. Components of General Supervision
 - iii. Sub-Recipient Role
 - iv. New Grant for ISDs
 - b. Assess Systems and Broaden the Focus of Our Work
 - i. The Three Questions - at every level
 - c. Be Proactive
 - i. Ensure a Provision of a FAPE
 - ii. Differentiated Supports Based on Need and Performance
2. Michigan Autism Council Surveys

Sub-Committee Reports

1. Membership Committee – Fran Loose for Teri Pettit, co-chair
 - a. Members of the committee have been assisting in collecting needed documentation for the 2018-2019 organizational and member-at-large nominees. These will be forwarded April 13 to the State Board of Education for their review/approval in May.
2. Grounding Assumptions – Fran Loose for Teri Pettit, co-chair
 - a. Members of the committee assisted in developing the resource material for today's Unmet Needs workgroup activity.
3. Bylaws Committee – Sara Park, co-chair
4. MDE Family Engagement Work Group – Caryn Pack-Ivey
 - a. Caryn updated the SEAC on the recently agreed upon MDE definition of family engagement.

Member Announcements, Questions, Comments and Take-Aways

1. Complete on-line meeting evaluation
2. Communicate with your constituents about Take-Away issues
3. Telling Tales Out of School (Kosobud) Student Advocacy Center Annual Event on Friday, May 4th, 2018 at 6:30pm Mingle, 7:00 pm Doors Open. Located at the Towsley Auditorium, Washtenaw CC. View [event contact information](#) or call (800) 838-3006.
4. May Forecast
 - a. 9:30 - 10:00 informal google docs tutorial support with Laura Griffith
 - b. OSE updates
 - c. Two Due process cases-- decision review
5. June Forecast
 - a. Incoming delegates and alternates welcome to join the transition meeting

Adjourn

Steel moved and McCalla seconded to adjourn meeting. The meeting ended at 3:00 p.m.

Next Meeting May 2, 2018 with registration sent 2 weeks ahead.