

## **Special Education Advisory Committee (SEAC)**

### **MEETING MINUTES**

March 7, 2018, 10:00 a.m. – 3:00 p.m.

5708 Cornerstone Drive, Lansing, Michigan

### **Participation**

#### Delegates Present:

Lisa Azzou, Anne Barna, Jim Corr, Robert Dickinson, Anna Dusbiber\*, Terie Elbers\*, Jill Fennessy\*, Kenya Harper-Black, Annette Hobrecht, Debra Houde, Nancy Jaskiw, Andy Kowalczyk, Kathleen Kosobud, Kathy Krause, Kanika Littleton, Lois Lofton-Doniver, Craig McCalla, Jessica Murphy\*, Lohren Nzoma, Sara Park, Teri Pettit, Amy Sanderson, Nancy Spanski, Ronna Steel\*, Lori Tavgigian, Amy Trahey\*

#### Alternates Present:

Lisa Bacsikin for Michele Israel, Courtney Halbower, John Mertz for Anne Marie-Sladewski, Katherine Mills, Sarah VanderBaan\*

#### Ex-Officio Members Present:

Janet Kaley\*, Pam Kies-Lowe, Caroline Liethen, Connie Marks for LaQuita Featherstone, Karen Roy, Amy Shelling, James Thomas, Cynthia Wright

#### MDE Staff Present:

Aaron Darling, Ashley Kemmer, Julie Markham, Ruth Oda, Joanne Winkelman

#### Guests Present:

Sara Clark, Marge LaRuffa, Wendy Minor, Mike Rhoads, Ann Walton

#### Facilitator:

Fran Loose

\*Participated via phone.

## Minutes

### Call to Order

The Vice Chairperson, Sara Park, called the meeting to order at 10:00 a.m.

### Roll Call

The SEAC Secretary, Aaron Darling, read the roll call. A quorum was present.

### Introduction of Guests

Guests were introduced.

### Approval of Proposed Agenda

Jim Corr moved, seconded by Rob Dickinson that the SEAC approve the March 7, 2018 agenda. The vote was taken on the motion. Motion carried.

### Approval of February 7, 2017 Meeting Minutes

Jim Corr moved, seconded by Amy Trahey that the SEAC approve the February 7, 2018 minutes. The vote was taken on the motion. Motion carried.

### Chairperson's Report by Sara Park

1. Information Items
  - a. Summary of follow-up from last meeting's survey
    - i. Will honor request for more time when working in small groups
    - ii. Seeking recommendations for enhancing the structure of member reports
  - b. Letters of interest from potential SEAC organizations
  - c. Webinar on March 15 for Obtaining Quality Family Engagement data
2. Report from Executive Committee Meeting
  - a. Feedback from this A.M.'s meeting

### Public Comment

None presented.

Presentations by Organizations seeking to fill vacant SEAC seat beginning July 1, 2018

1. Detroit Institute for Children – Marge LaRuffa and Mike Rhoads
2. Michigan Occupational Therapy Association – Sara Clark on behalf of Kirsten Matthews

Voting delegates completed and submitted rubrics per presentation as a record of a formal action item.

Follow-up work on Next Steps for our Mid-Year Progress Check

1. Individual and group work identified priority unmet needs for further investigation
  - a. Educational needs for future educators
  - b. 3rd grade reading bill challenges

SEAC Member Reports

Reports from SEAC Members regarding their work relative to SEAC's annual priorities and their requests from SEAC relative to the priorities. Details of the following reports are available to members in the Google Docs site.

1. Lohren Nzoma – Michigan Council of Exceptional Children (CEC)
2. Kathleen Kosobud - Student Advocacy Center of Michigan (SAC)
3. Andy Kowalczyk - Michigan Association of Secondary School Principals (MASSP)
4. Kathy Krause - Michigan Association of Non-Public Schools (MANS)

Due Process Decision by Joanne Winkelman

1. Due Process Hearing Reports – Data shared

MDE Office of Special Education Report by Joanne Winkelman

Federal:

1. Notice of Proposed Rulemaking (NPRM)
2. State Systemic Improvement Plan

3. Significant disproportionality update

State:

1. Top 10 in 10 Update

OSE:

1. Conferences
2. OSE staff change updates

Nominations for 2017-2018 executive committee members

Nominations were offered. Voting delegates will complete online ballots during the next week as a formal action item.

Sub-Committee Reports

1. Membership Committee – Amy Trahey, co-chair
2. Bylaws Committee – Sara Park, co-chair
3. MDE Family Engagement Work Group – Fran Loose for Caryn Pack-Ivey
4. Grounding Assumptions – Teri Pettit, co-chair
5. State Continuing Education Clock Hours (SCECH) Update – Lois Lofton-Doniver

Legislative Update by Caroline Liethen

1. Special Education Costs
2. Do Not Resuscitate Order
3. School Aid Executive Recommendation

Member Announcements, Questions, Comments and Take-Aways

1. Complete on-line meeting evaluation
2. Vote on nominees for the 2018-2019 executive committee
3. Mid-year progress check and next steps was very beneficial
4. The IDEA Data Center (IDC) is offering a webinar on March 15, 2018 on improving the quality of parent involvement

5. Michigan Association of School Psychologists (MASP) is offering a summer conference June 20-22, 2018 on school safety and crisis preparedness
6. Michigan Reading Association (MRA) 2018 annual conference is March 17-19, 2018
7. April Forecast
  - a. Recommend new organization for vacant seat on SEAC
  - b. Announcement of 2018-2019 executive committee

### Adjourn

Andy Kowalczyk moved and Jim Corr seconded to adjourn meeting. The meeting ended at 2:15 p.m.

*Next Meeting April 4, 2018 with registration sent 2 weeks ahead.*