

Special Education Advisory Committee (SEAC)

MEETING MINUTES

November 1, 2017, 10:00 a.m. – 3:00 p.m.
5708 Cornerstone Drive, Lansing, Michigan

Participation

Delegates Present:

Anne Barna, Jim Corr, Anna Dusbiber, Terie Elbers, Jill Fennessy, Kenya Harper-Black, Annette Hobrecht, Debra Houde, Michele Israel, Nancy Jaskiw*, Kathleen Kosobud, Kathy Krause, Kanika Littleton, Lois Lofton-Doniver, Lohren Nzoma*, Sara Park, Teri Pettit, Heidi Ransom, Amy Sanderson*, Anne-Marie Sladewski, Mark Smith, Nancy Spanski, Ronna Steel, Amy Trahey, Donele Wilkins

Alternates Present:

Lisa Bacsikin, Michelle Driscoll, Rebecca Gibson, Courtney Halbower for Lori Tavgigian, Katherine Mills, Ann Rossi for Janet Kaley, Andy Shaw for David Tebo, Sarah Vander Baan

Ex-Officio Members Present:

Amy Schelling*, James Thomas, Cynthia Wright

MDE Staff Present:

Jessica Brady, Teri Chapman, Aaron Darling, Ashley Kemmer, Deb Maurer, Julie Trevino

Facilitator:

Fran Loose

Guests Present:

Wendy Minor

*Participated via phone.

Minutes

- I. Call to Order
The Chairperson, Mark Smith, called the meeting to order at 10:00 a.m.
- II. Roll Call
The SEAC Secretary, Aaron Darling, read the roll call. A quorum was present.
- III. Introduction of Guests
Guests were introduced.
- IV. Approval of Proposed Agenda
Jim Corr moved, seconded by Sara Park that the SEAC approve the November 1, 2017 agenda. The vote was taken on the motion. Motion carried.
- V. Approval of October 5, 2017 Meeting Minutes
Kathy Krause moved, seconded by Jill Fennessy that the SEAC approve the October 5, 2017 minutes. The vote was taken on the motion. Motion carried.
- VI. Chairperson's Report
 - a. Today's focus
 - i. Significant Disproportionality small group work
 - ii. Google Docs update
 - b. Significant Disproportionality - Electronic vote by 11/15/17
 - c. Report from Executive Committee Meeting
- VII. Google Docs Update
 - a. Members were trained in how to find, copy and share items in the SEAC Google Drive
- VIII. Public Comment
 - a. None presented.

- IX. MDE, Office of Special Education Report by Teri Chapman
 - a. National – The USED rescinded “outdated, unnecessary, or ineffective” documents. National Center updates. See slides for additional information.
 - b. State – Due process hearing decisions and ESSA/Top 10 in 10 updates. See slides for additional information.
 - c. OSE – Staff announcements. See slides for additional information.
- X. SEAC Member Reports
 - a. Reports from SEAC Members regarding their work relative to SEAC’s annual priorities and their requests from SEAC relative to the priorities. Details of the following reports are available to members in the Google Docs site, and some are on the November PowerPoint.
 - i. Mark Smith, Michigan Association of Computer Users in Learning (MACUL)
 - ii. Sara Park, Michigan Association of Administrators of Special Education (MAASE)
 - iii. Courtney Halbower for Lori Tavgian, Michigan Speech, Language and Hearing Association (MSHA)
 - iv. Heidi Ransom, Member-at-Large
- XI. SEAC Ex-Officio Legislative Report by Caroline Liethen
 - a. Overview of legislative process - See slides for additional information.
 - b. Legislative update - See slides for additional information.
- XII. Chairperson’s Report
 - a. Due Process Hearing Reports – Data shared
 - b. Alternatives for Dispute Resolution – See slides for additional information.
- XIII. Significant Disproportionality by Jessica Brady and Julie Trevino
 - a. Significant Disproportionality clarifications surrounding ISD level calculations, cell-size versus n-size, LEA data, how MDE identifies

significant disproportionality, risk ratios, tiered response, & center based programs.

- b. Significant Disproportionality Rationale Worksheet
 - i. Small group discussion surrounding proposed changes to measures will lead to an electronic vote after members consult with constituents.

XIV. Sub-Committee Reports

- a. Bylaws – Sara Park
- b. Membership – Teri Pettit & Amy Trahey
 - i. Bio form for proposed members is being updated.
 - ii. Committee members will assist with constituent member engagement and helping organizations identify new delegates that will help SEAC's membership be more representative of the State.

XV. Member Announcements, Questions, Comments and Take-Aways

- a. Turn in Significant Disproportionality worksheet notes by 11/1/17
- b. Significant Disproportionality vote by 11/15/17
- c. Additional Google Docs support needed
- d. Standards for Advocacy services update requested in December

XVI. December Forecast

- a. OSE Updates
- b. Top 10 and Least Restrictive Environment Annual Priorities
- c. Due Process Finding Analysis
- d. Begin 2018-2019 recruiting efforts

XVII. Adjourn

Andy Shaw moved and Jill Fennessy seconded to adjourn meeting. The meeting ended at 3:00 p.m.

Next Meeting December 6, 2017 with registration sent 2 weeks ahead.