

Special Education Advisory Committee

MEETING MINUTES

June 1, 2016, 10:00 a.m. – 3:00 p.m.
5708 Cornerstone Drive, Lansing, Michigan

Participation

Delegates Present:

Heather Bird, Barbara Brish, Jim Corr, Andy Kowalyzk, Maggie Kolk, Kimberly Love, Mark McKulsky, Teri Metros, Nicole Miller, Wendy Minor, Caryn Pack-Ivey, Sue Pearson, Amy Sanderson, Anne Marie Sladewski, Steven Stoner, Lori Torres, William Young,

Alternates Present:

Michelle Driscoll, Tom Greene, Terri Henrizi, Ann Rossi

Ex-Officio Present:

Teri Chapman, Janet Kaley, Pam Kies-Lowe, Amy Schelling, James Thomas, Cynthia Wright

Participating by Phone:

Sara Park

MDE Staff Present:

John Andrejack, Meredith Hines, Caroline Liethen, Deb Maurer, Norma Jean Sass, Jan Weckstein, Joanne Winkelman

SEAC Facilitator:

Fran Loose

2016-2017 Delegates Present:

Lisa Azzou, Jill Fennessy, Laura Guzman, Nancy Jaskiw, Anne Marie Sladewski, Mark Smith, Nancy Spanski

Guests Present:

Michelle Fecteau SBE, Gale Hunter MACUL, Charles Kniseley OSEP, Connie Marks MDOC, Michelle Peckham MP&A, Dan Schreier OSEP

Minutes

I. Call to Order

Maggie Kolk called the meeting to order at 10:00 a.m.

II. Approval of Proposed Agenda

Barbara Brish moved, seconded by Mark McKulsky that the Special Education Advisory Committee approve the June 1 agenda. The vote was taken on the motion. Motion carried.

III. Approval of May 4, Meeting Minutes

Lori Torres moved, seconded by Tom Greene that the Special Education Advisory Committee approve the May minutes. The vote was taken on the motion. Motion carried.

IV. Chairperson's Report

A. Today's focus

1. Action: Challenging Behavior in School Committee Report Review and Approval
2. Action: Annual Report Review and Approval
3. Welcomes and Farewells
4. Norms Reminder: SEAC members commit to:
 - a. Listening for understanding
 - b. Asking questions to learn
 - c. Being present and engaged at meetings
 - d. Respecting all views and perspectives

V. Self-Introductions (Roll Call)

- A. Current SEAC Delegate Members introduced themselves to incoming members and guest and shared something memorable about SEAC or a hint for new SEAC members.
 - a. Some common themes were:
 - i. Appreciation of the learning and work completed.
 - ii. Appreciation of the broad network and range of member expertise.
 - iii. Tips about the importance of being prepared, present, and engaged; assuming good intentions; and understanding the time lag between the completion of SEAC work and the distribution of resulting products.
- B. The 2016-17 incoming SEAC Delegate Members, Alternates, Support Team and Guest introduced themselves and shared something they would like SEAC to know about them and/or what they look forward to in their SEAC role.
- C. Chairperson's report, continued – Report from Executive Committee Meeting.
 - a. Summary of last month's Survey/Evaluation
 - i. Maggie touched on some highlights from the meeting survey.
 - a. Nominations to fill one vacancy member position on the Executive Committee were taken. Two members were nominated. A secret ballot was provided to the voting members.
 - i. Nancy Jaskiw - Elected
 - ii. Mark Smith
- D. Due Process Hearing Report were received by Joanne Winkelman. From July 1, 2015 – April 15, 2016 there have been 51 Due Process Complaints filed, 4 Expedited Due Process Complaints, 24 Dismissed Due Process Complaints and 11 withdrawn. There were 2 Final Decision and Orders issued: March 28, 2016 and April 1, 2016.

VI. Public Comment

There was no public comment presented.

VII. Action Items

- A. Action Item - Challenging Behavior in School Committee Report – Lori Torres and Kimberly Love gave a brief review of the document that SEAC is requesting to be sent to the State Board of Education. There was some discussion regarding the trauma informed school model for consideration in next school year’s work. There was also clarification regarding Tier 3 as the group discussed with Steve Goodman during the committee work sessions. There was request for wording changes on line 17, to delete “the” before the work disciplinary. A motion to accept the changes on line 17 and the revised document was made by Kimberly Love and supported by Lori Torres Motion carried.
- B. Action Item - Annual Report Review and Approval – Fran Loose reviewed the annual report discussing some wording changes. It was requested that the Challenging Behavior in School Committee Report be included in the annual report as an appendix. A motion to accept the report including the stated changes and inclusion of the Challenging Behavior in School Committee Report was made by Nicole Miller and supported by Barbara Brish. Motion carried

VIII. Ex-Officio Member Reports

- A. Educator Preparation Institutions (EPI) from Amy Schelling –The EPI group consists of professors of special education from universities and colleges across Michigan and typically meet in person in the fall and spring. There have been two items of focus this year. They include: 1) meeting with ISD superintendents and Directors of Special Education to share their perspectives on what knowledge, skills, and expertise special education teacher candidates are in need of; 2) currently in the planning stages for the fall 2016 meeting which the group will explore the Teaching Works High-Leverage Teaching Practices. EPI is also involved with serving on the

Collaboration for Effective Educator Development Accountability Reform (CEEDAR) grant work group and Teaching Works.

- B. Michigan Department of Corrections (MDOC) from Connie Marks - The Reentry Administration Prison Education Section provides training in the following areas: new IEP form, updated REEDS, compliance checklist for secondary transition, special education guidelines manuals, student and parent contact logs, standardized special education caseload forms, teacher report form, notice for initial provision of programs and services, Notice for annual/review, offer of Free and Appropriate Education (FAPE), teacher-special education contact log, student handbook and 30 School Day Placement Form. Other areas of training included: Data Reporting & Collection, Absence versus Suspension, Pattern of Removals, Change of Placement and Functional Behavior Assessment Forms. During the 2015-16 school year the MDOC provided training for the CIMS SPP-13 Data Collection. At MDOC, Teachers have attended professional development trainings, provided follow up to statewide workshops to ensure quality IEPs, established a new monitoring position in Lansing, had Quarterly advisory meetings, and have upcoming state-wide training.
- C. Michigan Department of Education-McKinney-Vento Homeless Education Assistance Act by Pam Kies-Lowe – Michigan Homeless Student Enrollment Data shows the number of homeless students has increased each year since 2008. A child that doesn't have a fixed regular sleeping place is considered homeless. Homeless students have a right to: immediate enrollment even when records are not present, remain in the school of origin, if in the student's best interest and within parental wishes, receive transportation to the school of origin, support for academic success and free school meals and snacks. All Michigan counties are represented in the Homeless Education Grant Consortia. Every Local Education Agency (LEA) must designate an appropriate local homeless education liaison. Districts

are responsible for reviewing and revising any policies that may act as barriers to the enrollment of homeless children. ESSA has made changes in Homeless Education to provide more collaboration.

- D. Michigan Department of Health and Human Services
- a. Community Health, Foster Care by Janet Kaley – Focus on family, parent, youth engagement. Children's Services model brings players together with agency employees to bring about better outcomes for children.
 - b. Juvenile Justice – No Report.
 - c. Michigan Rehabilitation Services (MRS) by Cynthia Wright – The agency is making adjustments to meet the revised requirements in the Workforce Investment Opportunity Act (WIOA) which comes out in June. It has taken several years for final regulations to come out which started in 2014. It will promote everyone working together for students with disabilities on pre-employment transition services. Some areas of collaboration included: job exploration counseling, work base learning, better counseling options for post-secondary, job readiness and self-determination. Project search is expanding in Michigan where students intern with a business. The agency continues to work with the Department of Natural Resources to offer employment to students for 8-10 weeks in a state park.
 - d. Michigan Department of Education, Office of Public and Governmental Affairs by Caroline Liethen – The School Aid Budget SB 796 was discussed. The State Special Education Funding conference committee included an increase in special education funding to a total of \$1.4 billion. The Special Education Penalty executive recommendation deleted legislative intent that, beginning in Fiscal Year 2016-17, would penalize a district, PSA or ISD by 10% of its total state aid if it does not comply with the process for special education services. The Special Education Reform Task Force was allocated \$1,125,000 for implementing recommendations

beginning in the 2016-17 school year. Also, \$625,000 to pilot Michigan's Integrated Behavior and Learning Support Initiative (MiBLSi). And \$500,000 for the purpose of providing training to intermediate districts and districts related to the safe implementation of emergency restraints and seclusion. The Seclusion and Restraint Bill HB 5409-18 is still before the House Education Committee. Some members have concerns with how new rules will be implemented.

IX. Michigan Department of Education (MDE), Office of Special Education Report

A. Director, Teri Chapman-

- a. The USED team is visiting Michigan. Dan Schreier and Charlie Kniesley were able to attend SEAC in the afternoon. They will be visiting Genesee ISD and Flint Community Schools on Friday, June 3.
- b. The MDE is being reorganized and the Office of Special Education is now part of the Division of P-20 Education Support, under Deputy Superintendent, Susan Broman. The Office of Career and Technical Education has also been reassigned to this division.
 - i. The reorganization is designed to better support the Top 10 in 10.
 - ii. Norma Jean Sass, Chief Deputy Superintendent, is overseeing the planning and implementation of the Top 10 in 10 with support from the National SISEP Center.
- c. This spring the OSE has redefined the ISD EOSD and Transition Coordination grants
 - i. ISD Technical Assistance Provider Grant
 - ii. ISD Transition Coordination Grant
- d. OSE Support for Flint Community Schools includes:

- i. The Michigan's Integrated Behavior and Learning Initiative (MiBLSi), is adding three new staff to their organization to work in 9 elementary schools.
 - ii. The three new staff will address literacy and behavior in a Multi-Tiered System of Support, for early childhood and elementary students.
 - iii. Steps are being taken to implement by fall of 2016.
 - e. OSE Staffing Changes
 - i. Marcia O'Brien is now part of the Program Accountability Unit.
 - ii. Upcoming Positions:
 - 1. Performance Reporting Unit
 - a. Coordinator
 - b. Data Analyst
 - 2. Program Accountability Unit
 - a. Administrative Support Staff
 - b. Three Complaint Investigators
 - 3. OSE Monitors
 - a. 10 positions to begin fall of 2016

B. Teri introduced guests from the Michigan Department of Education and State Board of Education.

- a. Deputy Superintendent, Norma Jean Sass expressed her appreciation to SEAC for inviting her and spoke on the greatest gift you can give is your time. Literacy is her passion. Norma Jean Sass read the story Together by George Ella Lyon and spoke of the importance of co-creating the future of education.
- b. State Board of Education Member, Michelle Fecteau expressed her thanks to the SEAC and spoke of the need to study legislation and continue to look at how to best support students with disabilities.

C. The following members received certificates for their three years of service on the SEAC: Barbara Brish, Paulette Duggins, Kimberly Love, Mark McKulsky, Sue Pearson, Jane Shank, and Lori Torres. There was also recognition of the OSE retirement of Meredith Hines.

X. Member Announcements/Questions/Comments

A. Perspectives of Members-at-Large and organization/agency representatives

- a. Laura Guzman reminded the committee about the Michigan Reading Conference scheduled for July 13-14.
- b. The Bylaws committee asked for members to be part of their committee. Several membership issues will be reviewed. Wendy Minor, Steven Stoner and Anne-Marie Sladewski volunteered to serve on the committee with Executive Committee members Heather Bird and Caryn Pack-Ivey.
- c. Barbara Brish expressed her appreciation to serve on the SEAC and read the following quote: "Warriors are not what you think of as warriors. The warrior is not someone who fights. The warrior is one who sacrifices himself for the good of others. His task is to take care of the elderly, the defenseless, those who cannot provide for themselves, and above all, the children, the future of humanity." Chief Sitting Bull

B. Topics for Executive Committee to consider for next year's work.

- a. Assistive technology
- b. Creating topics of professional development for literacy
- c. Offering SCECHs to outside work sessions
- d. Certification of Completion for Special Education students
- e. Parent engagement
- f. Mediation, what it looks like
- g. Role of transition coordinator
- h. Department of Corrections family resources

- i. Personal Curriculum
- j. Quality evaluations
- k. specialty designed instruction
- l. The connection between MTSS and special education Identification
- m. Carry on Challenging Behavior Committee

XI. Wrap-up

- A. Chairperson Maggie Kolk reminded members to fill out the online survey that is received electronically.
- B. Over the summer the 2016-2017 Executive Committee will
 - 1. Reach out to incoming members
 - 2. Plan the fall retreat
 - 3. Plan for the 2016-2017 meeting structure and priorities
- C. Fall Forecast
 - 1. September retreat is scheduled for 9/18 – 9/19
 - 2. The October meeting is on the first Thursday
 - 3. Beginning in November all remaining meetings will be on the first Wednesday

XII. Adjournment

- a. The meeting adjourned at 2:15.