

Special Education Advisory Committee

MEETING MINUTES

April 6, 2016, 10:00 a.m. – 3:00 p.m.
5708 Cornerstone Drive, Lansing, Michigan

Participation

Delegates Present:

Heather Bird, Barbara Brish, Jim Corr, Paulette Duggins, Maggie Kolk, Kimberly Love, Mark McKulsky, Teri Metros, Nicole Miller, Caryn Pack-Ivey, David Tebo, Lori Torres, Jennifer Trackwell, Kimberly Witt, William Young

Alternates Present:

Michelle Driscoll, Tom Greene for Steven Stoner, Terri Henrizi for Jane Shank, Lois Lofton-Doniver for Latika Fenderson, Mary Meldrum for Wendy Minor

Ex-Officio Present:

Teri Chapman, Janet Kaley, Amy Schelling, James Thomas

Participating by Phone: Denyeal Nesovski, Sara Park, Ronna Steel

MDE Staff Present:

Meredith Hines, Deb Maurer, Joanne Winkelman

Guests Present:

Ashley Davis, Jill Fennessy, Jared Pack-Ivey, Michelle Peckham, Debbie Rock, Ann Rossi

Minutes

I. Call to Order

Maggie Kolk called the meeting to order at 10:00 a.m.

II. Roll Call

The SEAC Secretary, Meredith Hines, read the roll call. A quorum was present.

III. Introduction of Guests

Guests were introduced.

IV. Approval of Proposed Agenda

Barbara Brish moved, seconded by Tom Greene that the Special Education Advisory Committee approve the April 6, 2016 amended agenda. The vote was taken on the motion. Motion carried.

V. Approval of February 3, 2016 Meeting Minutes

Mark McKulsky moved, seconded by Kim Love that the Special Education Advisory Committee approve the March 2, 2016 minutes. The vote was taken on the motion. Motion carried.

VI. Public Comment

None present.

VII. Chairperson's Report – Maggie Kolk

A. Today's focus

- a. Progress on Legacy Statements since the September Retreat. Kim Love and Lori Torres reviewed the group and individual legacy responses and lead a discussion. James Thomas stated that SEAC is on the right path, however, there's still a disconnect with the State Board. Mark McKulsky stated that SEAC has come a long way and feels like things are getting completed in a timely manner. Also, more information is being sent to the State Board.

- b. Committee Work

- i. Legislation: Will be looking at changes to seclusion and restraint rules.

- ii. Challenging Behavior in School: Steve Goodman will be working with the committee.
 - iii. Bylaws: Will discuss changes to pages 7-end.
 - c. The 2016-17 Executive Committee: Heather Bird, Jim Corr, Latika Fenderson, Maggie Kolk, Nicole Miller, Caryn Pack-Ivey and Jennifer Trackwell
 - d. Voting will take place this afternoon for those items listed below:
 - i. Bylaws pages 1-6
 - ii. Native American Students with IEPs Document
- B. Report from Executive Committee Meeting
 - 1. Status of Annual Report:
 - a. SEAC's SAT communication work was sent by the Superintendent to the State Board.
 - 2. Summary of last month's Survey/Evaluation
- C. Due Process Hearing Report was received by Joanne Winkelman – From July 1, 2015 – February 15, 2016 there were 37 Due Process complaints filed, 20 Due Process complaints dismissed and 9 withdrawn. There was 1 expedited complaint.
- D. Norms Reminder: Our professional community commits to:
 - a. Listening for understanding
 - b. Asking questions to learn
 - c. Being present and engaged at meetings
 - d. Respecting all views and perspectives

VIII. MDE, Office of Special Education Report – Teri Chapman

- A. Top 10 in 10 – There will be internal planning and stakeholder meetings to refine the goals into action plans. The organizational structure of the Michigan Department of Education (MDE) is being reviewed to support the Top 10 in 10. This will be an ongoing topic at Leadership Team meetings. MDE's goal is to connect all offices for better collaboration with 3 divisions headed by Kyle Guerrant, Venessa Keesler and Susan Broman. Norma Jean Sass will be the Assistant Deputy Director and will help coordinate

the 3 offices. The State Systemic Improvement Plan Phase II process is being used to support the implementation and evaluation work.

- B. Responsibilities of the OSE – There are five stages, Contact, Cooperation, Coordination, Collaboration and Convergence. These will help to design an improved partnership with MDE>ISD>LEA>Schools.
- C. OSE monitoring and technical assistance will see changes. The state is going to fund a monitoring team that will work with ISDs so that more technical assistance can be provided.
- D. For Transition there will be new competency expectations and funding for support.
- E. Grant Stakeholder Groups Convened – Teams were determined based on the perspectives needed to build out the role/function for each grant. Stakeholder discussions for each grant will be held in April. New grant language is being drafted. The new structure to be implemented in October 1, 2016.
- F. OSE Monitoring Team – The role and function for the monitoring team has been framed. The process for posting and filling the positions is being defined. A stakeholder discussion is currently being planned.

IX. Ex-Officio Member Reports

- A. MDE Office of Public and Governmental Affairs – No report
- B. Department of Corrections – No report
- C. Educator Preparation Institutions – Amy Schelling – A meeting is being planned for late September or early October exploring the high level teaching practices and how to implement those in teaching schools and how 10 in 10 will be put to work.
- D. Department of Health and Human Services – No report
 - 1. Community Health, Foster Care – No report
 - 2. Juvenile Justice - James Thomas – They have experienced many changes and downsizing has moved a lot of youth to private facilities although they remain in special education programs.
 - 3. Michigan Rehabilitation Services – No report

E. MDE McKinney-Vento Homeless Education Assistance Act – No report

X. SEAC Committee/Work Group Reports and Action Items

- A. Action Item: Native American Students with IEPs Document - Barbara Brish reviewed the information that will be presented to the State Board in May – Motion to recommend that the document be presented to the State Board of Education was made by William Young supported by Mark McKulsky. The vote was in favor of the recommendation. Motion carried.
- B. Action Item: Bylaws pages 1-6 – Joanne Winkelman reviewed the changes to the Bylaws on pages 1-6 and reported on the changes to the last 7 pages of the Bylaws. A motion to accept the changes on pages 1-6 was made by Lois Lofton-Doniver and supported by William Young. The vote was in favor of the changes. Motion carried.
- C. Information Item – Legislation Committee - Mary Meldrum reported on the Seclusion and Restraint Bill that Teri Chapman gave the committee background on. The committee will look at more information next month.
- D. Information Item – Challenging Behavior - Mark McKulsky reported that they looked at how a 3 Tier system works. It's important that districts understand that each student is different and needs to be looked at differently because one structure may work for one student and not another. Kim Love followed up how the committee will move forward using the flip chart where members posted themes/focus. This will help to draft a letter to the State Board regarding social and emotional function for all students not just ones with an IEP.

XI. Member Questions/Comments about Unmet Needs/Announcements

- A. Teri Henrizi mentioned the Come Together Right Now for Children's Mental Health Conference. The speaker will be Lieutenant Governor Brian Calley. More information is on the table.
- B. Tom Greene mentioned that Northern Michigan University holds a summer institute. Each organization is allowed to invite a keynote speaker. The MEA has invited Teri Chapman, and she accepted.

XII. Process Check

A. Chairperson Maggie Kolk reminded members to fill out the on-line Meeting Survey/Evaluation.

XIII. May Agenda Forecast

A. Prepare for completion of SEAC annual report
B. Wrap up committee work

XIV. Adjournment

Barbara Brish moved, seconded by William Young to adjourn the meeting.
The motion carried.
The meeting adjourned at 2:45 p.m.