

**Michigan Department of Education (MDE)**  
**Special Education Advisory Committee (SEAC)**  
 Wednesday, November 1, 2017 10:00 a.m. – 3:00 p.m.  
 Lansing Community College – West Campus  
 5708 Cornerstone Drive, Lansing, MI 48917  
**Preliminary Agenda**

Time	SEAC Focus
10:00	Call to Order – Mark Smith, Chairperson 1) Roll Call – Aaron Darling 2) Introduce Guests – Aaron Darling 3) Forecast Public Comment: Complete the Public Comment Section of Visitor Registration form prior to the beginning of the meeting. 4) Review/approve Proposed Agenda – Mark Smith 5) Review/approve Previous Meeting Minutes – Mark Smith
10:10	Chairperson’s Report –Mark Smith * Please open your tablets/computers to Google 1) New Seating Arrangements 2) Today’s Focus a) Acronym-free reminder b) Information Items c) Significant Disproportionality small group work d) Google Docs update 3) Action Items--Preparation for Significant Disproportionality voting 4) See Asks & Updates for a) Three (3) due process documents for discussion today b) Feedback from the October business meeting c) State Board of Education (SBE) Update d) Rashell Bowerman’s responses to Personal Curriculum questions raised in October 5) Report from Executive Committee Meeting a) Feedback from this A.M.’s meeting b) New Membership Committee c) Recruit for Bylaws Committee
10:25	Google Docs Update - Mark Smith How to 1. Find items 2. Copy items

	3. Share items
10:45	Receive Public Comment –Mark Smith
10:50	MDE, Office of Special Education Report, Teri Chapman, MDE Office of Special Education Director <ul style="list-style-type: none"> <li>1) National</li> <li>2) State</li> <li>3) OSE</li> </ul>
11:35	SEAC member reports – Highlights & Requests <ul style="list-style-type: none"> <li>➤ Organizational Representatives <ul style="list-style-type: none"> <li>o Michigan Association of Administrators of Special Education (MAASE) - Sara Park</li> <li>o Michigan Association of Computer Users in Learning (MACUL) - Mark Smith</li> <li>o Michigan Speech, Language &amp; Hearing Association (MSHA) - Lori Tavgian</li> </ul> </li> <li>➤ Member-at-large: Heidi Ransom</li> </ul>
12:00	Lunch <ul style="list-style-type: none"> <li>• Membership Committee</li> <li>• Bylaws Committee meets at 12:30</li> </ul>
12:45	Caroline Liethen –Legislative Liaison
1:00	Due Process Legal Framework Update --Teri Chapman and Joanne Winkelman, Program Accountability Supervisor <ul style="list-style-type: none"> <li>1) Highlights from Perry Zirkel article</li> <li>2) Review of State Complaint Investigation Process</li> <li>3) Discussion of Due Process Hearing Decision</li> </ul>
1:30	Graduation Cohort --Additional Data requested in October—Jessica Brady, Performance Reporting Supervisor & Julie Trevino, SPP/APR Coordinator Significant Disproportionality information requested--Jessica Brady & Julie Trevino <ul style="list-style-type: none"> <li>• Small group work: Prepare preliminary recommendations</li> </ul>
2:00	Break
2:10	Continue Significant disproportionality Work
2:30	Sub-Committee & Requested Report(s) <ul style="list-style-type: none"> <li>1) Bylaws –Sara Parks, Vice Chairperson</li> <li>2) Membership Committee – Fran Loose, Facilitator</li> </ul>
2:40	Member Announcements, Questions, Comments and Take-Aways <ul style="list-style-type: none"> <li>➤ Table talk (5 min) to Committee of the Whole (7 min) <ul style="list-style-type: none"> <li>1) Share <b>announcements</b> about conferences, new materials, etc.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>2) Identify 3-5 key <b>highlights</b> from today,</li> <li>3) Identify <b>To-Do's</b> from today</li> <li>4) Suggest <b>Unmet Needs</b> &amp; other topics for Executive Committee Consideration for possible, future Committee of the Whole or Sub-Committee work</li> </ul>
2:55	<p>Closing reminders - Mark Smith</p> <ul style="list-style-type: none"> <li>1) Within the next week <ul style="list-style-type: none"> <li>a) Complete On-line Meeting Evaluation</li> <li>b) Communicate with your constituents about Take-Away issues.</li> </ul> </li> <li>2) Before December meeting: Online voting</li> <li>3) December Forecast <ul style="list-style-type: none"> <li>a) OSE updates --Including Top 10 &amp; Least Restrictive Environment Annual Priorities</li> <li>b) Forecast beginning of 2018-2019 recruiting efforts</li> </ul> </li> </ul>
3:00	Adjourn