

**Michigan Department of Education (MDE)  
Special Education Advisory Committee (SEAC)**

Thursday, October 5, 2016 10:00 a.m. – 3:00 p.m.

Lansing Community College – West Campus

5708 Cornerstone Drive, Lansing, MI 48917

Time	SEAC Focus
10:00	<p>Call to Order – Mark Smith, Chairperson</p> <p>Roll Call – Aaron Darling</p> <p>Introduce Guests – Aaron Darling</p> <p>Forecast Public Comment: Complete the Public Comment Section of Visitor Registration form prior to the beginning of the meeting.</p> <p>Review/approve Proposed Agenda – Mark Smith</p> <p>Review/approve Previous Meeting Minutes – Mark Smith</p>
10:10	<p>Chairperson's Report –Mark Smith</p> <p>→ Please open your tablets/computers to Google</p> <p>A. Today's Focus</p> <ol style="list-style-type: none"> <li>1. Special Welcomes (Rashell Bowerman, Stacie Rulison)</li> <li>2. Acronym-free reminder</li> <li>3. Information Items <ul style="list-style-type: none"> <li>● MDE update <ul style="list-style-type: none"> <li>▪ Read decision from Due Process hearing in preparation for November discussion</li> </ul> </li> <li>● Member reports</li> <li>● Significant Disproportionality and State Performance Plan presentations &amp; small group work</li> <li>● State Board of Education (SBE) Update in Asks &amp; Updates</li> <li>● Google Docs update</li> </ul> </li> <li>4. Action Items <ul style="list-style-type: none"> <li>● Adopt SEAC Business Meeting Norms</li> <li>● Prepare for online voting regarding State Performance Plan Graduation Indicator 4 or 6 year cohorts .... worksheet is in your folder</li> </ul> </li> </ol> <p>B. Report from Executive Committee Meeting</p> <ol style="list-style-type: none"> <li>1. Feedback from the retreat</li> <li>2. Feedback from this A.M.'s meeting</li> <li>3. New Membership Committee</li> </ol>

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	<ul style="list-style-type: none"> <li>4. Norms proposal from Retreat</li> <li>5. Recruit for Bylaws Committee quick lunch meeting</li> </ul>
10:25	Google Docs Update - Mark Smith
10:40	Receive Public Comment –Mark Smith
10:45	MDE, Office of Special Education Report –Jan Weckstein, Assistant Director <ul style="list-style-type: none"> <li>• National</li> <li>• State</li> <li>• OSE</li> </ul>
11:00	Preparation for State Performance Plan Graduation Indicator Action Item: -- Jessica Brady, OSE Performance Reporting Supervisor & Julie Trevino, State Performance Plan Coordinator
11:35	SEAC member reports – Highlights & Requests <ul style="list-style-type: none"> <li>➤ Organizational Representatives <ul style="list-style-type: none"> <li>o Nancy Jaskiw, Michigan Reading Association</li> <li>o Jim Corr, Michigan Association of School Psychologists</li> <li>o Amy Trahey, Autism Society of Michigan</li> </ul> </li> <li>➤ Member-at-large: Rob Dickinson</li> <li>➤ Ex-Officio: Janet Kaley. DHHS</li> </ul>
12:00	Lunch <ul style="list-style-type: none"> <li>• Bylaws committee meets 12:30-12:40</li> </ul>
12:40	Significant Disproportionality—Details re: SEAC’s advisory responsibilities. Jessica Brady & Julie Trevino MDE Proposal for each of 3 areas, including tiered response at ISD level <ul style="list-style-type: none"> <li>• identification rates by race/ethnicity</li> <li>• educational settings by race/ethnicity</li> <li>• suspension/expulsion by race/ethnicity</li> </ul> Small group work: Prepare preliminary recommendations

Time	SEAC Focus
2:15	Action Item: Vote on SEAC Norms
2:20	Sub-Committee Report(s) <ul style="list-style-type: none"> <li>● Bylaws –Sara Parks, Vice Chairperson</li> <li>● Communications update --Fran Loose, Facilitator &amp; Stacie Rulison</li> <li>● Recruit for Membership Committee-Fran Loose</li> </ul>
2:40	Member Announcements, Questions, Comments and Take-Aways <ul style="list-style-type: none"> <li>➤ Table talk (5 min) to Committee of the Whole (7 min)               <ul style="list-style-type: none"> <li>A. Share <b>announcements</b> about conferences, new materials, etc.</li> <li>B. Identify 3-5 key <b>highlights</b> from today,</li> <li>C. Identify <b>To-Do's</b> from today</li> <li>D. Suggest <b>Unmet Needs</b> &amp; other topics for Executive Committee Consideration for possible, future Committee of the Whole or Sub-Committee work</li> </ul> </li> </ul>
2:55	Closing reminders - Mark Smith <ul style="list-style-type: none"> <li>● Within the next week               <ul style="list-style-type: none"> <li>○ Complete On-line Meeting Survey/Evaluation</li> <li>○ Communicate with your constituents about Take-Away issues.</li> </ul> </li> <li>● November Forecast               <ul style="list-style-type: none"> <li>○ 1<sup>st</sup> <b>Wednesday</b></li> <li>○ OSE updates</li> <li>○ Significant Disproportionality Action Item</li> <li>○ Google Docs small group work</li> </ul> </li> </ul>
3:00	Adjourn