

**Michigan Department of Education (MDE)  
Special Education Advisory Committee (SEAC)**

October 6, 2016 10 a.m. - 3 p.m.

Greater Lansing Association of Realtors

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**Preliminary Agenda Template and Tentative Schedule**

Time	SEAC Focus
10:00	Call to Order – Maggie Kolk Roll Call and Introduce Guests –Deb Maurer Review/approve Proposed Agenda –Maggie Kolk Review/approve Previous Meeting Minutes –Maggie Kolk
10:10	Chairperson’s Report –Maggie Kolk <ul style="list-style-type: none"> <li>A. Today’s Focus               <ol style="list-style-type: none"> <li>1. Information: Updates on Retreat Work</li> <li>2. Special Welcomes: New members                   <ul style="list-style-type: none"> <li>Jan Weckstein representing Teri Chapman</li> </ul> </li> </ol> </li> <li>B. Report from Executive Committee Meeting               <ul style="list-style-type: none"> <li>• Notes from this A.M.’s meeting</li> <li>• Summary of retreat’s Survey/Evaluation</li> <li>• Norms—Our professional community commitments</li> </ul> </li> </ul>
10:25	Receive Public Comment –Maggie Kolk <ul style="list-style-type: none"> <li>➤ Complete the Public Comment Section of Visitor Registration form prior to the beginning of the meeting.</li> </ul>
10:35	MDE, Office of Special Education Report –Jan Weckstein, Assistant Director
11:05	Due Process Hearing Reports Received--Joanne Winkelman, Supervisor
11:10	State Board of Education September Meeting Report –Fran Loose, SEAC Facilitator <ul style="list-style-type: none"> <li>➤ SEAC presentation to the SBE delayed from the October to the November meeting</li> <li>➤ Presentation of Proposed Guidelines for Prevention of Suspension and Expulsion of Children Birth through Age 8 in Early Education and Care Programs : <a href="http://www.michigan.gov/documents/mde/Item_B_Suspension-Expulsion_Propsed_Guidelines_Memo_Policy_Document_September_2016_533501_7.pdf">http://www.michigan.gov/documents/mde/Item_B_Suspension-Expulsion_Propsed_Guidelines_Memo_Policy_Document_September_2016_533501_7.pdf</a></li> </ul>
11:15	SEAC organizations’ reports <ul style="list-style-type: none"> <li>• Nancy Jaskiw, Michigan Reading Association</li> <li>• Caryn Pack Ivey, Michigan Alliance for Families</li> <li>1. What are you doing now that works in communicating information &amp; questions <b>from SEAC</b> to your organization /constituents?</li> </ul>

Time	SEAC Focus
	2. What are you doing now that works in communicating information & questions <b>to SEAC</b> from your organization /constituents?
11:45	Lunch –Please sit with somebody new.--Bylaws Committee 12:00 – 12:15
12:30	<p>SEAC Ex-Officio Agency reports</p> <ul style="list-style-type: none"> <li>• MDE Office of Public and Governmental Affairs, Legislative Liaison Report--Caroline Liethen</li> <li>• Rotating Report: Michigan Department of Health &amp; Human Services, Community Health, Foster Care--Janet Kaley</li> </ul> <p>1. What are you doing now that works in communicating information &amp; questions <b>from SEAC</b> to your agency/constituents?</p> <p>2. What are you doing now that works in communicating information &amp; questions <b>to SEAC</b> from your agency/constituents?</p>
1:00	<p>Grounding Assumptions—Fran Loose</p> <ol style="list-style-type: none"> <li>1. What <b>knowledge</b> is critical to support effective special education in 2016?</li> <li>2. What <b>perceptions</b> are important drivers for effective special education services in 2016? (e.g. Success in college and career begins at birth.)</li> <li>3. What affective <b>behaviors</b> among children, school personnel and families contribute to effective special education outcomes in 2016?</li> <li>4. What areas of need require <b>action</b> to enhance the likelihood of success among students with IEPs?</li> </ol> <p>(Revisit work from 3 Simple Questions and SEAC 2015-2016 Legacy Statements.)</p>
2:15	<p>Sub-Committee Report(s)</p> <ul style="list-style-type: none"> <li>• Bylaws –Heather Bird</li> </ul>
2:20	<p>Member Announcements, Questions, Comments</p> <ul style="list-style-type: none"> <li>➤ Table talk (5 min) → Committee of the Whole (5 min) <ul style="list-style-type: none"> <li>A. Include input/perspectives about Unmet Needs from Members at Large and organization/agency representatives</li> <li>B. Identify topics for Executive Committee Consideration for possible, future Committee of the Whole or Sub-Committee work</li> <li>C. Share announcements about conferences, new materials, etc.</li> </ul> </li> <li>➤ <i>NOTE: Contact Maggie by October 3<sup>rd</sup> if you would like more than a couple of minutes of agenda time.</i></li> </ul>
2:35	<p>Looking back &amp; ahead—Meeting Take-Aways</p> <ul style="list-style-type: none"> <li>• Identify 3-5 key highlights or to-do's from today</li> <li>• Reminder to complete today's on-line meeting survey/evaluation <ul style="list-style-type: none"> <li>○ November Forecast--1<sup>st</sup> <b>Wednesday</b></li> <li>○ Committees: ESSA, Challenging Behavior, IDEA Grant</li> </ul> </li> <li>• Questions?</li> </ul>
3:00	Adjourn