

**Michigan Department of Education (MDE)
Special Education Advisory Committee (SEAC)**

March 1, 2017 10:00 a.m. – 3:00 p.m.

Okemos Conference Center
2187 University Park Dr., Okemos, MI 48864
517-381-7300

Preliminary Agenda

Time	SEAC Focus
10:00	Call to Order – Heather Bird Roll Call – Deb Maurer Introduce Guests – Deb Maurer Review/approve Proposed Agenda – Heather Bird Forecast Public Comment – Heather Bird <ul style="list-style-type: none"> • Complete the Public Comment Section of Visitor Registration form prior to the beginning of the meeting. Review/approve Previous Meeting Minutes – Heather Bird
10:08	Chairperson’s Report – Heather Bird <ul style="list-style-type: none"> A. Today’s Focus <ul style="list-style-type: none"> 1. Special Welcomes: <ul style="list-style-type: none"> ▪ Jennifer Huisken LaPointe ▪ Jeff Diedrich
10:10	State Systemic Improvement Plan (SSIP) Phase III Report –Jeff Diedrich and Jennifer Huisken-LaPointe
10:50	Chairperson’s Report (continued) – Heather Bird <ul style="list-style-type: none"> A. Today’s Focus <ul style="list-style-type: none"> 2. Information: <ul style="list-style-type: none"> • MDE update • Reports from members • Committee work 3. Actions: Nominations for 2017-2018 Executive Committee B. Report from Executive Committee Meeting <ul style="list-style-type: none"> 1. Notes from this A.M.’s meeting 2. Summary of previous meeting’s Survey/Evaluation – See SEAC FYI C. Norms

Time	SEAC Focus
	<ol style="list-style-type: none"> 1. Listen attentively and respectfully assuming positive intent. 2. Engage respectfully before, throughout and after the meetings. 3. Be objective: non-judgmental, fact-focused
11:00	Receive Public Comment –Heather Bird
11:05	MDE, Office of Special Education Report – Teri Chapman, Director <ul style="list-style-type: none"> • National • State
11:50	Due Process Hearing Reports Received--Joanne Winkelman, Supervisor
11:55	State Board of Education February Meeting Report –Fran Loose <ul style="list-style-type: none"> ➤ See SEAC FYI
12:00	Lunch –Please sit with somebody new.
12:30	Google Docs next steps
12:45	Nominations for 2017-2018 SEAC Executive Committee -Heather Bird, Fran Loose <ul style="list-style-type: none"> • 7 positions • Commitment <ul style="list-style-type: none"> ○ Pre-meeting 8:45 – 9:45, ○ Post-meeting debrief/planning 3:10 – 4:00 ○ 2 summer days planning ○ Support a subcommittee ○ Periodic email requests for input • Nominations – self and others • Willingness to be considered • On-line voting following the meeting

Time	SEAC Focus
12:50	SEAC Ex-Officio Agency reports <ul style="list-style-type: none"> ➤ MDE Office of Public and Governmental Affairs, Legislative Liaison Report – Caroline Liethen ➤ Rotating Report: <ol style="list-style-type: none"> 1. What are you doing now that works in communicating information & questions from SEAC to your agency/constituents? 2. What are you doing now that works in communicating information & questions to SEAC from your agency/constituents
1:05	SEAC organizations' reports <ul style="list-style-type: none"> ➤ MANS – Kathy Krause ➤ MAASE – Sara Park <ol style="list-style-type: none"> 1. What are you doing now that works in communicating information & questions from SEAC to your organization/constituents? 2. What are you doing now that works in communicating information & questions to SEAC from your organization/constituents? SEAC member-at-large report <ul style="list-style-type: none"> ➤ Heather Bird
1:25	Sub-Committee Work <ul style="list-style-type: none"> ○ Assistive Technology ○ Challenging Behavior Committee ○ Grounding Assumptions
2:30	Sub-Committee Report(s) <ul style="list-style-type: none"> • Assistive Technology – Nancy Jaskiw, Mark Smith • Bylaws – No report today • Challenging Behavior – Amy Schelling • Grounding Assumptions— Fran Loose, Anne-Marie Sladewski

Time	SEAC Focus
2:40	<p>Member Announcements, Questions, Comments</p> <ul style="list-style-type: none"> ➤ Table talk (5 min) → Committee of the Whole (5 min) <ul style="list-style-type: none"> A. Include input/perspectives about Unmet Needs from Members at Large and organization/agency representatives B. Identify topics for Executive Committee Consideration for possible, future Committee of the Whole or Sub-Committee work C. Share announcements about conferences, new materials, etc. ➤ <i>NOTE: Contact Heather by February 28th if you would like more than a couple of minutes of agenda time.</i>
2:45	<p>Meeting Take-Aways</p> <ul style="list-style-type: none"> • Identify 3-5 key highlights or To-Do's from today • Reminder to complete today's on-line meeting survey/evaluation • April Forecast <ul style="list-style-type: none"> ○ Announce 2017-2018 Executive Committee ○ Federal IDEA grant requirements update ○ Assistive Technology Committee ○ Bylaws Committee ○ Challenging Behavior Committee ○ Grounding Assumptions • Questions?
3:00	Adjourn