

**Michigan Department of Education (MDE)**  
**Special Education Advisory Committee (SEAC)**

June 7, 2017 10:00 a.m. – 3:00 p.m.

Okemos Conference Center  
 2187 University Park Drive, Okemos, MI 48864 – 517-381-7300

**Agenda and Tentative Schedule**

Time	SEAC Focus
10:00	Call to Order – Maggie Kolk Review/approve Proposed Agenda –Maggie Kolk Review/approve Previous Meeting Minutes –Maggie Kolk Forecast Public Comment after lunch– Maggie Kolk <ul style="list-style-type: none"> <li>➤ Complete the Public Comment Section of Visitor Registration form prior to the beginning of the meeting.</li> </ul>
10:05	Chairperson’s Report, Part 1 –Maggie Kolk <ul style="list-style-type: none"> <li>➤ Today's Focus               <ul style="list-style-type: none"> <li><b>Welcomes and Farewells</b></li> <li><b>Action Items:</b> <ol style="list-style-type: none"> <li>1. New SEAC Member Organization</li> <li>2. Elect one (1) new 2017-2018 Executive Committee member</li> <li>3. Annual Report</li> <li>4. Challenging Behavior in School Committee Report</li> <li>5. Assistive Technology Committee Report</li> <li>6. Grounding Assumptions Committee Report</li> </ol> </li> <li><b>Information Items:</b> <ul style="list-style-type: none"> <li>• MDE updates</li> <li>• Member reports</li> </ul> </li> </ul> </li> <li>➤ Norms Reminders               <ol style="list-style-type: none"> <li>1. Listen attentively and respectfully assuming positive intent.</li> <li>2. Engage respectfully before, throughout and after the meetings.</li> <li>3. Be objective: non-judgmental, fact-focused</li> </ol> </li> </ul>

Time	SEAC Focus
10:10	<p>Self-Introductions (roll call) –Maggie Kolk</p> <ul style="list-style-type: none"> <li>➤ Veteran Members <ul style="list-style-type: none"> <li>○ Name</li> <li>○ Role (<i>Identify one</i>) <ul style="list-style-type: none"> <li>▪ Member-at-large,</li> <li>▪ Delegate representing specific organization or</li> <li>▪ Ex-Officio member representing a state agency</li> </ul> </li> <li>○ Where you live</li> <li>○ One key SEAC accomplishment OR a hint for new SEAC members (your legacy)</li> </ul> </li> <li>➤ Incoming Members <ul style="list-style-type: none"> <li>○ Name</li> <li>○ Role (<i>Identify one</i>) <ul style="list-style-type: none"> <li>▪ Member-at-large,</li> <li>▪ Delegate representing specific organization or</li> <li>▪ Ex-Officio member representing a state agency</li> </ul> </li> <li>○ Where you live</li> <li>○ One sentence sharing something you'd like SEAC to know about you and/or what you look forward to in your SEAC role</li> </ul> </li> <li>➤ SEAC support team <ul style="list-style-type: none"> <li>○ Name</li> <li>○ Role</li> <li>○ Where you live</li> <li>○ One sentence sharing something you'd like SEAC to know about you or identify a SEAC accomplishment.</li> </ul> </li> </ul>
10:45	<p>Chairperson's Report, Part 2 –Maggie Kolk</p> <ul style="list-style-type: none"> <li>➤ Presentations by Organizations Seeking a SEAC Seat <ol style="list-style-type: none"> <li>1. Spina Bifida Association of Michigan – Adel DiOrio</li> <li>2. Student Advocacy Center - Kathleen Kosobud</li> <li>3. Williams Syndrome Association - Laura Chesser</li> </ol> </li> </ul>
11:35	<p>Chairperson's Report, Part 3 –Maggie Kolk</p> <ul style="list-style-type: none"> <li>➤ Report from Executive Committee Meeting <ul style="list-style-type: none"> <li>○ Executive Committee nominations for one (1) seat</li> <li>○ See SEAC FYI for <ul style="list-style-type: none"> <li>○ Summary of last month's Survey/Evaluation</li> </ul> </li> </ul> </li> </ul>

Time	SEAC Focus
	<ul style="list-style-type: none"> <li>○ State Board of Education May Meeting Report</li> <li>○ See Google Docs/Monthly Meeting/May 2017/Draft for May SEAC Value survey –</li> </ul>
11:45	<p>Ex-Officio Member Report:</p> <ul style="list-style-type: none"> <li>➤ Michigan Department of Health and Human Services/Michigan Rehabilitation Services (MDHHS/MRS) - Cynthia Wright</li> </ul> <ol style="list-style-type: none"> <li>1. What are you doing now that works in communicating information &amp; questions <b>from SEAC</b> to your agency /constituents?</li> <li>2. What are you doing now that works in communicating information &amp; questions <b>to SEAC</b> from your agency /constituents?</li> </ol>
12:00	Lunch
12:45	<p>Ex-Officio Member Report (continued)</p> <ul style="list-style-type: none"> <li>➤ MDE Office of Public and Governmental Affairs -Caroline Liethen, Legislative Liaison</li> </ul>
12:55	<p>Receive Public Comment</p> <ul style="list-style-type: none"> <li>➤ Hear from any individuals who have submitted the Public Comment Section of Visitor Registration form prior to the beginning of the meeting.</li> </ul>
1:00	<p>Guest comments from</p> <ul style="list-style-type: none"> <li>➤ Sheila Alles, MDE Chief Deputy Superintendent</li> <li>➤ Michelle Fecteau, State Board of Education member</li> <li>➤ Nikki Snyder, State Board of Education member</li> </ul> <p>Recognize Members Completing their Term</p> <ul style="list-style-type: none"> <li>➤ Delegates <ol style="list-style-type: none"> <li>1. <i>Barto, Amy</i></li> <li>2. <i>Bird, Heather</i></li> <li>3. <i>DeJulian, Michel Lynn</i></li> <li>4. <i>Fenderson, Latika</i></li> <li>5. <i>Henrizi, Terri</i></li> <li>6. <i>Kolk, Maggie</i></li> <li>7. <i>Miller, Nicole</i></li> <li>8. <i>Minor, Wendy</i></li> <li>9. <i>Pack-Ivey, Caryn</i></li> <li>10. <i>Patterson, John</i></li> <li>11. <i>Young, William</i></li> </ol> </li> <li>➤ Alternates</li> </ul>

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	<p>12. Houde, Debra  13. Jones, Chandra  14. Lofton-Doniver, Lois  15. Teri Metros  16. Richard Spring</p>
1:30	<p>MDE, Office of Special Education Report – Teri Chapman, Director</p> <ul style="list-style-type: none"> <li>➤ National</li> <li>➤ State</li> </ul>
1:50	<p>Due Process Hearing Reports Received--Joanne Winkelman, Supervisor</p>
1:55	<p>SEAC organizations' reports</p> <ul style="list-style-type: none"> <li>➤ American Federation of Teachers – Michigan (AFT) – Latika Fenderson &amp; Lois Lofton-Doniver</li> <li>➤ Michigan Association of School Boards (MASB) – Jill Fennessy</li> <li>➤ Michigan Association of Teachers of Children with Emotional Impairment (MATCEI) – Richard Spring</li> </ul> <p>1. What are you doing now that works in communicating information &amp; questions <b>from SEAC</b> to your organization /constituents?</p> <p>2. What are you doing now that works in communicating information &amp; questions <b>to SEAC</b> from your organization /constituents?</p>
2:25	<p><b>Action Items</b></p> <ul style="list-style-type: none"> <li>➤ For each: 1 minute summary,  2 minutes for questions/proposed amendments</li> </ul> <ol style="list-style-type: none"> <li>1. SEAC Annual Report -Fran Loose</li> <li>2. Challenging Behavior in School (Appendix B)- Nancy Jaskiw, Mark Smith</li> <li>3. Assistive Technology (Appendix C)- Maggie Kolk, Amy Schelling</li> <li>4. Grounding Assumptions (Appendix D)- Fran Loose, Anne-Marie Sladewski</li> </ol>
2:45	<p>Member Announcements, Questions, Comments and Take-Aways</p> <ul style="list-style-type: none"> <li>➤ Table talk (5 min) → Committee of the Whole (5 min) <ol style="list-style-type: none"> <li>A. Based on review of Grounding Assumptions document, identify Unmet Needs to consider in 2017-2018</li> <li>B. Share announcements about conferences, new materials, etc.</li> <li>C. Identify 3-5 key highlights and To-Do's from today</li> </ol> </li> </ul>
2:55	<p>Closing reminders</p> <ul style="list-style-type: none"> <li>➤ Within the next week <ul style="list-style-type: none"> <li>○ Complete On-line Meeting Survey/Evaluation</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>○ Voting members: Vote on organization recommended for vacant seat</li> <li>○ As needed: Voting members vote on Annual and subcommittee reports</li> <li>○ Communicate with your constituents about Take-Away issues.</li> <li>➤ This summer, Executive Committee members will <ul style="list-style-type: none"> <li>○ Reach out to incoming members</li> <li>○ Plan the fall retreat</li> <li>○ Plan for the 2017-2018 meeting structure and priorities</li> </ul> </li> <li>➤ September 12, State Board of Education review recommended new SEAC organization and replacement members not included in May packet</li> <li>➤ Sunday, 9/17 afternoon/evening SEAC New Member Orientation <ul style="list-style-type: none"> <li>○ Executive Committee &amp; New members (org, member-at-large, Ex-Officio), including new alternates</li> <li>○ Also invite members who joined during 2016-2017</li> </ul> </li> <li>➤ Monday, 9/18, 8:30 – 4:00 SEAC Retreat --Key background learning for all members-at-large, organizational members &amp; alternates, Ex-Officio members <ul style="list-style-type: none"> <li>○ State Performance Plan Indicator target resetting in October and November</li> <li>○ Significant Disproportionality revised measurement protocols</li> <li>○ As well as orientation to the new group &amp; logistics; annual priority setting</li> </ul> </li> </ul> <p>Questions?</p>
3:00	Motion to Adjourn