

**Michigan Department of Education (MDE)
Special Education Advisory Committee (SEAC)**

February 1, 2017 | 10 a.m. - 3 p.m.

Okemos Conference Center

2187 University Park Dr., Okemos 48864 (517-381-7300)

Preliminary Agenda

| Time | SEAC Focus |
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| 10:00 | Call to Order – Heather Bird Roll Call –Deb Maurer Introduce Guests –Deb Maurer Review/approve Proposed Agenda –Heather Bird Review/approve Previous Meeting Minutes –Heather Bird |
| 10:10 | Chairperson’s Report –Heather Bird <ul style="list-style-type: none"> A. Today’s Focus <ul style="list-style-type: none"> 1. Information: <ul style="list-style-type: none"> ▪ SEAC FYI ▪ Google Docs Training ▪ State/organization/agency reports ▪ Committee Work B. Report from Executive Committee Meeting <ul style="list-style-type: none"> 1. Notes from this A.M.’s meeting 2. Summary of previous meeting’s Survey/Evaluation (See SEAC FYI) C. Norms <ul style="list-style-type: none"> 1. Listen attentively and respectfully assuming positive intent. 2. Engage respectfully before, throughout and after the meetings. 3. Be objective: non-judgmental, fact-focused |
| 10:20 | Receive Public Comment –Heather Bird <ul style="list-style-type: none"> ➤ Complete the Public Comment Section of Visitor Registration form prior to the beginning of the meeting. |
| 10:25 | MDE, Office of Special Education Report – Teri Chapman, Director <ul style="list-style-type: none"> • Federal Updates – new regulations • State Updates <ul style="list-style-type: none"> ○ Federal IDEA grant requirements ○ Complaint process surveys |

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| | <ul style="list-style-type: none"> • 2017-2018 member recruitment |
| 11:00 | Due Process Hearing Reports Received--Joanne Winkelman, Supervisor |
| 11:05 | State Board of Education December and January Meeting Reports – Jim Corr & Fran Loose-- Summarized in SEAC FYI |
| 11:10 | <p>SEAC organizations' reports</p> <ul style="list-style-type: none"> ➤ MEMSPA – Craig McCalla ➤ MASA – David Tebo ➤ Michigan ASCD – Anne-Marie Sladewski <ol style="list-style-type: none"> 1. What are you doing now that works in communicating information & questions from SEAC to your organization /constituents? 2. What are you doing now that works in communicating information & questions to SEAC from your organization /constituents? |
| 11:30 | Google Docs Training |
| 12:00 | <p>Lunch</p> <ul style="list-style-type: none"> • Individual follow-up help available for Google Docs from Mark, Deb, Ashley, • Complete wall charts re: SEAC diversity and expertise |
| 12:45 | <p>SEAC Ex-Officio Agency reports</p> <ul style="list-style-type: none"> ➤ MDE Office of Public and Governmental Affairs, Legislative Liaison Report-- Caroline Liethen ➤ Rotating Report: Educator Preparation Institutes – EPI – Amy Schelling <ol style="list-style-type: none"> 1. What are you doing now that works in communicating information & questions from SEAC to your agency/constituents? 2. What are you doing now that works in communicating information & questions to SEAC from your agency/constituents? |
| 1:05 | <p>Sub-Committee Explanations, then Work</p> <ul style="list-style-type: none"> ○ Assistive Technology ○ Challenging Behavior ○ Grounding Assumptions |
| 2:15 | Sub-Committee Report(s) |

| Time | SEAC Focus |
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| | <ul style="list-style-type: none"> • Assistive Technology-Nancy Jaskiw, Mark Smith • Challenging Behavior Committee-Heather Bird, Amy Schelling • Grounding Assumptions – Fran Loose, Anne-Marie Sladewski |
| 2:35 | <p>Member Announcements, Questions, Comments Table talk (5 min) → Committee of the Whole (5 min) FOCUS: Communication “Needs for Enhancement” from retreat</p> <ul style="list-style-type: none"> A. What’s getting better, why/how? B. What continues to be a challenge? <p>As time permits</p> <ul style="list-style-type: none"> C. Share announcements about conferences, new materials, etc. <p><i>NOTE: Contact Maggie by January 30th if you would like more than a couple of minutes of agenda time.</i></p> |
| 2:45 | <p>Meeting Take-Aways</p> <ul style="list-style-type: none"> • Identify 3-5 key highlights or To-Do’s from today • Reminder to complete today’s on-line meeting survey/evaluation <p>March Forecast</p> <ul style="list-style-type: none"> • 2017-2018 SEAC Executive Committee Nominations • Assistive Technology Committee • Bylaws Committee • Challenging Behavior Committee • Federal IDEA grant requirements • Grounding Assumptions <p>Questions?</p> |
| 3:00 | Adjourn |