

**Michigan Department of Education (MDE)  
Special Education Advisory Committee (SEAC)**

April 5, 2017 10:00 a.m.-3:00 p.m.

Okemos Conference Center

2187 University Park Drive, Okemos, Michigan 48864 517-381-7300

**Preliminary Agenda**

Time	SEAC Focus
10:00	<p>Call to Order – Maggie Kolk</p> <p>Roll Call –Deb Maurer</p> <p>Introduce Guests –Deb Maurer</p> <p>Review/approve Proposed Agenda –Maggie Kolk</p> <p>Forecast Public Comment – Maggie Kolk</p> <ul style="list-style-type: none"> <li>• Complete the Public Comment Section of Visitor Registration form prior to the beginning of the meeting.</li> </ul> <p>Review/approve Previous Meeting Minutes –Maggie Kolk</p>
10:10	<p>Chairperson’s Report –Maggie Kolk</p> <p>A. Today’s Focus</p> <ol style="list-style-type: none"> <li>1. Special Welcomes:</li> <li>2. Information: <ul style="list-style-type: none"> <li>• MDE update</li> <li>• Member reports</li> <li>• Grounding Assumptions next steps small group work</li> <li>• Committee work</li> </ul> </li> <li>3. Action: Selection of 2017-2018 Executive Committee</li> </ol> <p>B. Report from Executive Committee Meeting</p> <ol style="list-style-type: none"> <li>1. Notes from this A.M.’s meeting</li> <li>2. Summary of previous meeting’s Survey/Evaluation – See SEAC FYI</li> <li>3. 2017-2018 Executive Committee</li> </ol> <p>C. Norms</p> <ol style="list-style-type: none"> <li>1. Listen attentively and respectfully assuming positive intent.</li> <li>2. Engage respectfully before, throughout and after the meetings.</li> <li>3. Be objective: non-judgmental, fact-focused</li> </ol>
10:20	<p>Receive Public Comment –Maggie Kolk</p>
10:25	<p>MDE, Office of Special Education Report – Joanne Winkelman</p> <ul style="list-style-type: none"> <li>• National</li> <li>• State</li> </ul>

Time	SEAC Focus
11:25	Due Process Hearing Reports Received--Joanne Winkelman, Supervisor
11:35	State Board of Education March Meeting Report –Fran Loose ➤ See SEAC FYI
11:40	SEAC organizations' reports ➤ Association Children's Mental Health (ACMH) – Terri Henrizi ➤ Michigan Association of Administrators of Special Education (MAASE)–Sara Park  1. What are you doing now that works in communicating information & questions <b>from SEAC</b> to your organization /constituents? 2. What are you doing now that works in communicating information & questions <b>to SEAC</b> from your organization /constituents?
12:00	Lunch ▪ Bylaws committee meets 12:15-12:30
12:45	SEAC Ex-Officio Agency reports ➤ MDE Office of Public and Governmental Affairs, Legislative Liaison Report-- Caroline Liethen ➤ Rotating Report: Pam Kies-Lowe, Michigan Department of Education, McKinney Vento Act  1. What are you doing now that works in communicating information & questions <b>from SEAC</b> to your agency/constituents? 2. What are you doing now that works in communicating information & questions <b>to SEAC</b> from your agency/constituents
1:05	SEAC organizations' reports (continued) ➤ Michigan Association of School Psychologists (MASP) – Jim Corr ➤ Michigan Association of Secondary Principals (MASSP) – Andy Kowalczyk  1. What are you doing now that works in communicating information & questions <b>from SEAC</b> to your organization /constituents? 2. What are you doing now that works in communicating information & questions <b>to SEAC</b> from your organization /constituents?  SEAC member-at-large report ➤ Heather Bird or Nicole Miller
1:25	Grounding Assumptions small group work on • items with significant discrepancies between importance & implementation 1. What do you see/hear in schools, or in conversations about schools? 2. What's preventing implementation? 3. What might increase the level/fidelity of implementation across the state? 4. A. Offer any advisory input that your group recommends that SEAC provide to the OSE or SBE OR B. Identify any additional needed data or communication with constituents that needs to occur first. • A graphic to capture essence of Grounding Assumptions

Time	SEAC Focus
1:50	Sub-Committee Work <ul style="list-style-type: none"> <li>○ Assistive Technology</li> <li>○ Challenging Behavior Committee</li> <li>○ Grounding Assumptions</li> </ul>
2:30	Sub-Committee Report(s) <ul style="list-style-type: none"> <li>● Assistive Technology – Nancy Jaskiw, Mark Smith</li> <li>● Bylaws –Heather Bird</li> <li>● Challenging Behavior –Maggie Kolk, Amy Schelling</li> <li>● Grounding Assumptions—Fran Loose, Anne-Marie Sladewski</li> </ul>
2:40	Member Announcements, Questions, Comments and Take-Aways <ul style="list-style-type: none"> <li>➤ Table talk (5 min) → Committee of the Whole (5 min)               <ul style="list-style-type: none"> <li>A. Include input/perspectives about Unmet Needs from Members at Large and organization/agency representatives</li> <li>B. Identify topics for Executive Committee Consideration for possible, future Committee of the Whole or Sub-Committee work</li> <li>C. Share announcements about conferences, new materials, etc.</li> <li>D. Identify 3-5 key highlights and To-Do's from today</li> </ul> </li> </ul>
2:50	Closing reminders <ul style="list-style-type: none"> <li>● Reminder to complete today's on-line meeting survey/evaluation</li> <li>● May Forecast               <ul style="list-style-type: none"> <li>○ Announce 2017-2018 Executive Committee officers</li> <li>○ OSE updates</li> <li>○ Committee work –finalizing reports</li> </ul> </li> <li>● Questions?</li> </ul>
3:00	Motion to Adjourn